



**Minutes of the Full Parish Council Meeting
18:30, 17th July 2023
Held in the Atrium at Winthrop Gardens**

- Members: Cllrs: J Barber (Chair), A Bates (Vice-Chair), P Beighton, M Biggin, E Boswell, M Godfrey, C Grimes, B McNeely, K Phillips, J Robinson, M Scott, P Whitworth & M Woodhead
- In attendance: Cllrs: J Barber (Chair), A Bates (Vice-Chair), P Beighton, M Biggin, M Godfrey, C Grimes, K Phillips, J Robinson, P Whitworth & M Woodhead
- In attendance: C Lavell-Smith (Parish Clerk), A Naylor (Acting Parish Clerk), A Chester (Winthrop Organiser), attending as a member of the public, and 1 other member of the public

Prior to the commencement of the council meeting, the Chairman, Cllr J Barber, and Vice Chairman, Cllr A Bates, conducted an informative session on Business Planning in preparation for formulating a 3-year Business Plan and 10-year plan for the Parish Council.

The plan is to focus on “what Wickersley needs”, providing a driving focus for the future.

The idea of a 3-year business plan linking to a 10-year plan was fully supported by all councillors, this creates a framework for the Parish Council to work within.

It was highlighted that this is a legal requirement, as stated in section 3 of our Financial Regulations, and provides an opportunity to reset the work of the parish council for the next 10 years.

It provides an opportunity to share the vision and plans with all parishioners and will reflect what local people want, as well as satisfying legal principles for the parish.

There will be increased emphasis on longer term strategy and vision.

It was agreed to hold a blue-sky planning and thinking session, to include the Clerk and Assistant Clerk, the Clerk to arrange after the August recess.

The business planning process would then be managed by Cllrs Barber and Bates, the Parish Clerk and Assistant Clerk, with regular reporting to full council.

The presentations are available upon request to the Parish Clerk.

6486 To receive and approve apologies for absence

Apologies received from Cllrs' Boswell (access issues) B McNeeley (illness) and M Scott (care responsibilities)

6487 To note any declarations of interest on items to be discussed at this meeting

None declared.

6488 To discuss Police & crime matters

Lee Wooley, the new Neighbourhood Policing Team Constable - Wickersley, Flanderwell, Bramley, Ravenfield, Sunnyside and Woodlathes, was introduced to the meeting.

He gave a comprehensive outline of issues and actions the police are involved with locally:

- Following recent graffiti incidents at the park and recreation ground he has been talking with personnel at Wickersley school to see if any of the names or tags are identifiable as well as following up other leads as regards these incidents. Being new, he is in the process of building up a new working relationship with the school and has a good communication channel with them.
- Current issue with thefts of high value vehicles - ongoing investigation.
- Continuation of ongoing issues of ASB as regards quads and motorbikes, which continues to be handled sensibly due to potential risk of accidents as occurred recently in Cardiff with the death of a young rider.
- There continues to be a presence of police within the nighttime economy within Wickersley, developments have been made with communications between door staff and the police.

Councillors raised the following points for comment/observation/action by the police:

- The presence of multiple cars and young people in the vicinity of the Ibis Hotel.
- To note that the police have been consulted for a comment on the reissue of the CIZ review, this will be followed up and a response to be sent.
- Reduction of ASB parking on Sycamore Avenue.

6489 To consider any matters from members of the public in attendance

One member of the public posed several questions, a written response will be provided.

6490 To consider proposed Winthrop Development plans

Councillors were invited to a walk around Winthrop Gardens where Councillors had the opportunity to view the site, see its current building limitations and hear of the proposed plans for redevelopment and the future of the site. Questions and answers followed.

6491 To consider any matters from Councillors in attendance

Cllr Woodhead mentioned concern that the children's play area at Rosendale Gardens was still not operational. She also raised the concern of speeding traffic on the estate, these areas are to be raised with S Arnold at RMBC.

Cllr Woodhead also reported that a parishioner had expressed concern that an area at the Gorse is considerably overgrown. The clerking team will respond to this.

Cllr Bates stated that the works at Bob Mason Recreation Ground have now been completed. The bike track has been refurbished and the new path successfully installed. Councillors expressed thanks for this improvement.

6492 To approve the minutes of the Full Council Meeting held on 19th June 2023

RESOLVED unanimously that the minutes of the meeting of 19th June 2023 are approved as a true record.

6493 To note matters arising from the minutes of the council meeting on 19th June 2023

No matters arising.

6494 To consider financial matters including:

The authorisation of payment of accounts since the last meeting
The list of payments to be authorised was considered by councillors.

RESOLVED unanimously that the following payments are approved:

WICKERSLEY PARISH COUNCIL APPROVAL OF PAYMENTS SCHEDULE July 2023 Full Council Meeting (17.07.23)						
Date	Payment Method	Total	VAT	Net	Payee	Particulars of Payment
		£2,693.20	£0.00	£2,693.20	HMRC	PAYE & NI (June wages)
19/07/2023	DD	£2,447.39	£0.00	£2,447.39	SYPA	Superannuation (June wages)
26/05/2023	BACS	£50.00	£0.00	£50.00	RAF	Donation following fly-past at gala (agreed by events committee)
26/05/2023	BACS	£50.00	£0.00	£50.00	Derek Thornton	Payment of thanks - Wickersley Gala (agreed by events committee)
01/07/2023	BACS	£131.25	£0.00	£131.25	Wendy Simpkin	Tanyard toilet warden honorarium Q2 23/24 (agreed by environment committee)
		£806.99	£101.16	£505.83	Hobsons	Monthly landscaping contract - June 23
		£806.99	£101.16	£505.83	Hobsons	Monthly landscaping contract - July 23
		£168.75	£28.12	£168.75	Ricoh UK Ltd	Quarterly printer/copier rental to 31/08 and printing charges to 31/05
15/07/2023	DD	£40.98	£1.95	£39.03	N Power	Tanyard toilets electricity 01/05 to 31/05
15/07/2023	DD	£77.90	£3.71	£74.19	N Power	Bob Mason electricity 01/05 to 31/05
15/07/2023	DD	£13.52	£0.64	£12.88	N Power	Roundabout FP electricity 01/05 to 31/05
29/06/2023	DC	£43.31	£7.22	£36.09	Amazon	Replacement keyboard & mouse
29/06/2023	DC	£7.50	£1.25	£6.25	Amazon	HDMI lead
21/06/2023	DC	£21.00	£0.00	£21.00	RMBC	TENS licence for Christmas Lights event
		£425.00	£0.00	£425.00	Bradley's Grounds Maintenance & Tree Care	Half day tree work in Wickersley Wood
		£8.50	£0.00	£8.50	J Laitwaite expenses	Tanyard toilets cleaning products and drain unblocker
28/06/2023	DC	£457.44	£76.24	£381.20	Timbersource Ltd	Replacement slats for vandalised benches at Stephen Shaw garden
		£97.21	£16.20	£81.01	A Bates expenses	Rawlins - paint for replacement bench slats
19/07/2023	DD	£299.70	£49.95	£249.75	KCM	Tanyard bin collections Jun 23
19/07/2023	DD	£90.00	£15.00	£75.00	KCM	Bob Mason bin collections Jun 23
		£82.04	£13.67	£68.37	QDOS	Paper & stationery
		£255.00	£42.50	£212.50	Real World Business	Monthly payroll fees - June 23 & work on pension
		£103.96	£17.33	£86.63	Stapletons	7x additional keys, Bob Mason permit users
		£1,080.00	£180.00	£900.00	TC Consult	QS/cost planning services for Winthrop development
17/07/2023	DD	£77.40	£12.90	£64.50	Sage	Monthly fee - Jul 23
11/07/2023	DC	£50.00	£0.00	£50.00	ALCC	C Lavell ALCC membership
		£16,212.00	£2,702.00	£13,510.00	Bike Track	Bob Mason bike track refurb & new path installation
		£40.68	£6.78	£33.90	QDOS	Large envelopes
		£31.26	£0.00	£31.26	M Sketchley	3hrs labour for repair of vandalised gate at woods
		£1,353.67	£225.61	£1,128.06	Bothams Prestige	Monthly grounds maintenance contract - Jun 23
18/07/2023	DD	£309.49	£14.74	£294.75	Eon Next	Winthrop electricity 01/06 to 30/06
21/07/2023	DD	£11.86	£0.56	£11.30	British Gas	Feeder pillar electricity (health centre) 02/06 to 01/07
14/07/2023	DC	£20.00	£0.00	£20.00	Morrisons	Sandwiches for meeting 17/07/23
		£309.90	£1.34	£308.56	A Chester expenses	Winthrop expenses Jun 23
		£156.50	£0.00	£156.50	B Rodgers	Winthrop cleaning Apr-Jun 23
		£29.20	£0.00	£29.20	J Cakebread	Winthrop home baking Apr-Jun
		£47.03	£0.00	£47.03	C Bradbury	Winthrop home baking Apr-Jun
		£48.56	£0.00	£48.56	L Brookes	Winthrop home baking Apr-Jun
		£115.36	£0.00	£115.36	A Chester	Winthrop home baking Apr-Jun
		£204.00	£34.00	£170.00	Hobsons	Winthrop 50 bags compost
Various June	DC	£665.64	£27.99	£637.65	Winthrop debit card expenditure	Winthrop expenditure Jun 23
		£37.80	£6.30	£31.50	APC	Monthly pest control fee (Jul)
20/07/2023	BACS	£10,171.32	£0.00	£1,017.32	Staff Salaries	July Salaries
		£2,606.61	£0.00	£2,606.61	HMRC	PAYE & NI (July wages)
		£2,437.07	£0.00	£2,437.07	SYPA	Superannuation (July wages)
Total		£44,792.98				

6495 To receive the financial statement to 30/06/23 and forecast to year end

The Assistant Clerk talked councillors through the report.

The Chair of Finance added that there was increased expenditure on staffing to cover the absence of the Parish Clerk. He stated that at this stage it is forecast that the additional costs can be offset by additional income and savings on expenditure.

There is also still the need to reflect fully in the figures, the agreed support to WCCA, based on the budget approved by WCCA.

He also stated the report needs to fully reflect the cost of additional hours being worked by the Winthrop Organiser which are to be funded by the Winthrop surplus. The Chair of Finance and Assistant Clerk, finance to address this.

The financial report to 30/06/2023 is included in Appendix 1.

RESOLVED unanimously to accept the financial statement.

6496 To receive the bank reconciliations to June 2023

The bank statements and reconciliations are to be checked and signed off by the Chair.

The bank reconciliations are included in Appendix 2.

6497 To review Standing Orders and Financial Regulations

The Chair explained these documents are reviewed on an annual basis.

Both documents need to be updated to reflect increased expenditure levels as advised by NALC.

He advised that the delegated authorised expenditure amounts for committee Chairs should be reviewed upwards due to several issues experienced recently.

In addition, recommendations from the internal audit report and governance review need to be incorporated.

The Parish Clerk to action the above and re-present the updated documents in September.

6498 To sign up to the Civility and Respect Pledge

The Chair talked through the pledge details previously circulated and explained that both NALC and SLCC are recommending that local councils start to put civility and respect at the top of the agenda and start a culture change for the local council sector. He emphasised that it is a natural fit with the recently completed governance review fully adopted by the parish council in June 2023.

Cllr Biggin asked whether we have a dignity at work policy and the Clerk confirmed we do not, but that this could be an action arising from a commitment to the pledge.

RESOLVED unanimously to sign up to the civility and respect pledge. The Clerk to make the necessary arrangements and to produce a draft Dignity at Work policy.

6499 To consider confidential staffing report - Confidential item

The Assistant Clerk and Winthrop Organiser left the meeting.

The Clerk talked through the confidential report previously circulated and answered several questions, she then left the meeting to allow councillors to discuss the content.

The Chair recorded the following:

It was **RESOLVED unanimously**:

- To continue the interim staffing arrangements until 30 September at a cost of £1416 per month.
- To arrange for the HR Committee to consider the future staffing arrangements required to achieve sustainable balance between workload and staffing resources, and taking account of staff retention and succession planning issues - to particularly review the role and growth of the Assistant Clerk role.
- To develop a new priorities plan to set the workload expectations in August.
- To undertake staffing appraisals in accordance with the appraisal policy as soon as possible.

The above three members of staff rejoined the meeting.

Standing Orders were extended by 15 minutes.

6500 To receive an update on Wickersley Park paths tender and approve proposed contractor – Confidential item

A confidential report previously circulated was talked through.

Twelve tenders had been received in response to the tender process. The tender evaluation panel consisting of Cllrs Bates, Biggin and Assistant Clerk, met on 2.7.2023 to evaluate the tenders.

The tenders were opened and considered using a pre agreed evaluation basis, cost being the highest weighted category followed by ensuring the tender submission ensured compliance to specification.

From the above, a preferred supplier became apparent, tender number 11, and the evaluation panel recommended to full council that this contractor is awarded the contract.

It was **RESOLVED unanimously** to appoint this contractor to undertake the work.

The Assistant Clerk and Chair of Recreation will action this process.

6501 To consider planning and licensing applications

Cllr Godfrey notified councillors of a Cumulative Impact Zone public drop-in meeting having been arranged at the library on 20/7/2023, where people can share their views as part of the RMBC consultation process between 4.00-6.30pm.

Cllr Godfrey will do a formal letter of support of continuation of this policy to RMBC on behalf of the Parish Council.

Cllr Godfrey reported that there were no planning applications identified for objections for this period.

6502 To discuss issues occurring at Bob Mason Recreation Ground

It was acknowledged there is insufficient time to debate this item arising from the misuse of the recreation ground by unauthorised users. Previously councillors and members of the staff had approached groups directly but having received antagonistic behaviour from groups towards themselves, this is no longer considered to be an option. It was agreed the Clerk will set up a Teams meeting to enable councillors to discuss this and then report back to a future council meeting.

6503 To notify date of YLCA Whole Council Training

The previously circulated dates are no longer available, therefore YLCA are to provide new dates after the August recess to arrange the Whole Council training. The Assistant Clerk will liaise directly with councillors regarding dates.

The meeting closed at 20:50.

The following undiscussed items from the agenda will be placed on the agenda for the meeting of September 2023:

1. To receive minutes from the following committees
 - 18.1 Environment 30.1.23
 - 18.2 Woodland 21.3.23 and 29.11.22
 - 18.3 Events 18.4.23, 28.3.23 and 28.2.2023
 - 18.4 Winthrop 3.3.23

The future dates of Parish Council meetings and committee meetings are as below:

Full Council Meetings (commencing at 6.30pm)

- Monday 18th September 2023
- Monday 16th October 2023
- Monday 20th November 2023
- Monday 11th December 2023

Committee Meetings

Recreation & Environment 6.30pm Dates TBC by new combined committee	Planning To be decided
Winthrop 9.00am (HELD @ WINTHROP) Friday 1 st September 2023 Friday 1 st December 2023	Woodland 6.30pm Tuesday 26 th September 2023 Tuesday 21 st November 2023
HR 9.30am Wednesday 27 th September 2023 Wednesday 6 th December 2023	WCCA 6.30pm Monday 23 rd October 2023

Finance 10.00am Tuesday 28 th November 2023	Events 2.00pm Tuesday 19 th September 2023 Tuesday 17 th October 2023 Tuesday 28 th November 2023 (debrief)
Newsletter - Request for items and editorial meetings September	

Signed(Chairman) Dated.....

DRAFT

Appendix 1 Financial Report to 30/06/20236

Wickersley Parish Council Financial Report to 30/06/2023	As at 30/06/2023	Committed/ Forecast to 31/03/2024	Total projected to 31/03/2024	Budget 2023/24	Surplus/-Deficit at 31/03/2024	Comments
INCOME						
Precept	£109,365.00	£109,365.00	£218,730.00	£218,730.00	£0.00	
Bank Interest	£0.00	£0.00	£0.00	£750.00	-£750.00	
Total Bank Interest	£0.00	£0.00	£0.00	£750.00	-£750.00	
Community Centre Staff Recharge	£0.00	£25,000.00	£25,000.00	£25,000.00	£0.00	
Lease income from library	£0.00	£3,000.00	£3,000.00	£3,000.00	£0.00	
Insurance recharge	£0.00	£1,500.00	£1,500.00	£1,500.00	£0.00	
Other income	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Community Centre	£0.00	£29,500.00	£29,500.00	£29,500.00	£0.00	
Tanyard Owner - Contribution	£0.00	£4,626.00	£4,626.00	£4,626.00	£0.00	
Environment - Other Income	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Environment	£0.00	£4,626.00	£4,626.00	£4,626.00	£0.00	
Woodland - Other Income	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Woodland	£0.00	£0.00	£0.00	£0.00	£0.00	
Event Income & Donations	£1,414.36	£0.00	£1,414.36	£0.00	£1,414.36	
Total Events	£1,414.36	£0.00	£1,414.36	£0.00	£1,414.36	
Bob Mason Income	£1,255.00	£0.00	£1,255.00	£2,250.00	-£995.00	
Total Recreation Grounds	£1,255.00	£0.00	£1,255.00	£2,250.00	-£995.00	
Wickersley Park Grants	£0.00	£0.00	£0.00	£0.00	£0.00	
Total Wickersley Park Grants	£0.00	£0.00	£0.00	£0.00	£0.00	
Other Income	£6,837.82	£0.00	£6,837.82	£0.00	£6,837.82	
Community Infrastructure Levy	£21,068.31	£0.00	£21,068.31	£0.00	£21,068.31	
Total Other Income	£27,906.13	£0.00	£27,906.13	£0.00	£27,906.13	
Café Sales	£8,529.89	£17,000.00	£25,529.89	£25,000.00	£529.89	
Plant Sales	£1,553.30	£3,000.00	£4,553.30	£3,000.00	£1,553.30	
Curiosity Corner	£772.37	£1,500.00	£2,272.37	£2,000.00	£272.37	
Donations	£1,713.03	£3,400.00	£5,113.03	£4,000.00	£1,113.03	
Room Hire	£210.00	£420.00	£630.00	£2,500.00	-£1,870.00	
Allotment	£123.14	£250.00	£373.14	£400.00	-£26.86	
Crafts & Preserves	£967.30	£1,900.00	£2,867.30	£1,500.00	£1,367.30	
Other Income	£1,904.00	£0.00	£1,904.00	£500.00	£1,404.00	
Total Winthrop Gardens	£15,773.03	£0.00	£43,243.03	£38,900.00	£4,343.03	
TOTAL INCOME	£154,299.16	£143,491.00	£325,260.16	£294,756.00	£30,504.16	
Total income less Community Infrastructure Levy	£133,230.85		£304,191.85	£294,756.00	£9,435.85	

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17th July 2023



EXPENDITURE					
Phones - Mobile	£0.00	£0.00	£0.00	£0.00	£0.00
Phones - Office & BT Broadband	£204.51	£600.00	£804.51	£1,100.00	-£295.49
Postage	£137.50	£200.00	£337.50	£250.00	£87.50
Stationery	£265.13	£850.00	£1,115.13	£1,150.00	-£34.87
Mileage & Travel Expenses	£0.00	£150.00	£150.00	£150.00	£0.00
Newsletter	£0.00	£3,000.00	£3,000.00	£3,000.00	£0.00
General Expenses	£1,036.17	£3,000.00	£4,036.17	£3,500.00	£536.17
Membership - YLCA/CPRE/SLCC/YRCC	£1,327.00	£0.00	£1,327.00	£1,400.00	-£73.00
Insurance	£3,211.30	£0.00	£3,211.30	£3,500.00	-£288.70
Audit Fees	£535.00	£1,000.00	£1,535.00	£1,550.00	-£15.00
Conferences & Training	£43.09	£1,000.00	£1,043.09	£1,300.00	-£256.91
Website	£0.00	£750.00	£750.00	£750.00	£0.00
Elections	£0.00	£0.00	£0.00	£0.00	£0.00
IT Support	£453.06	£3,500.00	£3,953.06	£4,000.00	-£46.94
Parish Support	£560.21	£0.00	£560.21	£4,000.00	-£3,439.79 NEW
Total Administration	£7,772.97	£14,050.00	£21,822.97	£25,650.00	-£3,827.03
Salaries - Administration	£24,686.95	£74,000.00	£98,686.95	£82,140.00	£16,546.95
Home Office Expenses	£0.00	£0.00	£0.00	£0.00	£0.00
Salaries - Handypersons	£6,712.59	£22,000.00	£28,712.59	£32,000.00	-£3,287.41
Tax & NI	£2,436.28	£6,000.00	£8,436.28	£7,500.00	£936.28
Superannuation	£5,770.10	£15,000.00	£20,770.10	£14,500.00	£6,270.10
Total Human Resources	£39,605.92	£117,000.00	£156,605.92	£136,140.00	£20,465.92
Handypersons materials	£54.53	£1,400.00	£1,454.53	£1,500.00	-£45.47
Tanyard - refuse collection	£844.35	£2,400.00	£3,244.35	£2,800.00	£444.35
Tanyard toilets - Maintenance	£126.59	£500.00	£626.59	£1,000.00	-£373.41
Tanyard toilets - ground rent	£0.00	£100.00	£100.00	£100.00	£0.00
Tanyard toilets - warden honorarium	£131.25	£393.75	£525.00	£525.00	£0.00
Tanyard toilets - non domestic rates	£0.00	£0.00	£0.00	£0.00	£0.00
Tanyard toilets - water & electricity	£238.45	£720.00	£958.45	£1,350.00	-£391.55
Tanyard - rock salt / gritting	£0.00	£0.00	£0.00	£100.00	-£100.00
Monthly gardening contract	£1,517.49	£7,482.51	£9,000.00	£9,000.00	£0.00
Gardening & landscaping work-other	£60.90	£1,000.00	£1,060.90	£1,500.00	-£439.10
Churchyard annual grant	£0.00	£1,000.00	£1,000.00	£1,000.00	£0.00 NEW
Total Environment	£2,973.56	£14,996.26	£17,969.82	£18,875.00	-£905.18
Recreation Grounds	£94.50	£4,000.00	£4,094.50	£4,200.00	-£105.50
Bob Mason Pavilion	£435.75	£2,500.00	£2,935.75	£3,200.00	-£264.25
Grounds Maintenance Contract	£2,256.12	£13,243.88	£15,500.00	£15,500.00	£0.00
Wickersley Park Boundary Maintenance	£1,500.00	£1,000.00	£2,500.00	£2,500.00	£0.00 NEW
Recreation Grounds - Playground Repairs	£0.00	£3,500.00	£3,500.00	£3,500.00	£0.00 NEW
Total Recreation Grounds	£57,060.50	£81,674.13	£57,060.50	£28,900.00	-£369.75
Caretaker Salary	£6,178.23	£23,000.00	£29,178.23	£30,000.00	-£821.77
Total Community Centre	£6,178.23	£23,000.00	£29,178.23	£30,000.00	-£821.77
Gorse - general	£165.00	£2,000.00	£2,165.00	£2,500.00	-£335.00
Wood - general	£590.00	£2,000.00	£2,590.00	£2,700.00	-£110.00
Wood & Gorse Wardens	£0.00	£110.00	£110.00	£110.00	£0.00
Common Bank Lease	£0.00	£0.00	£0.00	£100.00	-£100.00
Woodland Committee Events	£0.00	£400.00	£400.00	£400.00	£0.00
Total Woodland Management	£755.00	£4,510.00	£5,265.00	£5,810.00	-£545.00
Café Consumables	£2,483.50	£5,000.00	£7,483.50	£7,000.00	£483.50
Café infrastructure	£761.89	£1,500.00	£2,261.89	£1,500.00	£761.89
Plants and Shrubs	£194.00	£400.00	£594.00	£500.00	£94.00
Garden Maintenance	£300.43	£600.00	£900.43	£750.00	£150.43
Water Rates	£16.22	£200.00	£216.22	£300.00	-£83.78
Electricity	£703.76	£1,400.00	£2,103.76	£3,000.00	-£896.24
Gas	£232.74	£500.00	£732.74	£1,250.00	-£517.26
Travel and Subsistence	£0.00	£300.00	£300.00	£300.00	£0.00
Machinery & Equipment Servicing	£295.77	£600.00	£895.77	£750.00	£145.77
Building Repairs	£30.00	£4,970.00	£5,000.00	£5,000.00	£0.00
Refuse	£0.00	£500.00	£500.00	£500.00	£0.00
Cleaning	£156.50	£300.00	£456.50	£1,000.00	-£543.50
Communications	£220.62	£450.00	£670.62	£1,250.00	-£579.38
Volunteer costs	£252.00	£500.00	£752.00	£500.00	£252.00
Training and Certification	£0.00	£300.00	£300.00	£300.00	£0.00
Allotment	£0.00	£100.00	£100.00	£100.00	£0.00
Crafts & Preserves	£122.75	£250.00	£372.75	£250.00	£122.75
Card Fees (Sum Up)	£4.45	£10.00	£14.45	£50.00	-£35.55
Other	£67.45	£1,432.55	£1,500.00	£1,500.00	£0.00
Total Winthrop Gardens	£5,842.08	£19,312.55	£25,154.63	£25,800.00	-£645.37
Events inc. Christmas Lights	£3,249.85	£7,500.00	£10,749.85	£11,000.00	-£250.15
Total Events	£3,249.85	£7,500.00	£10,749.85	£11,000.00	-£250.15
Loan Repayments - Community Centre	£12,994.47	£12,994.47	£25,988.94	£25,889.00	£99.94
Ground rent - sewage works allotment	£0.00	£192.00	£192.00	£192.00	£0.00
Total Other Expenditure	£12,994.47	£13,186.47	£26,180.94	£26,081.00	£99.94
5800 - Grants & Donations	£50.00	£0.00	£50.00	£500.00	-£450.00
5802 - Section 137 Donations	£0.00	£150.00	£150.00	£1,000.00	-£850.00
Total Grants & Donations	£50.00	£150.00	£200.00	£1,500.00	-£1,300.00
TOTAL EXPENDITURE	£136,482.58	£295,379.41	£350,187.86	£309,756.00	£11,901.61
TOTAL EXPENDITURE	£136,482.58	£295,379.41	£350,187.86	£309,756.00	£11,901.61
TOTAL INCOME, excl CIL	£133,230.85	£143,491.00	£304,191.85	£294,756.00	£9,435.85
SURPLUS / -DEFECIT	-£3,251.73	-£151,888.41	-£45,996.01	-£15,000.00	-£2,465.76

Chairman initials:

Appendix 2 Bank Reconciliation June 2023

WPC Bank Reconciliation - June 2023		
ACCOUNTS	£	£
Balance brought forward from May 2023		£ 266,268.09
Add: Receipts	£ 8,654.30	
Less: Payments	£ 20,609.16	
BALANCE		£ 254,313.23
BANK		
Bank Balance 30/06/2023		£ 254,313.23
Less cheques not presented	£ -	
Add receipts not banked	£ -	
	£ -	
Adjusted Bank Balance @ 30/06/2023		<u>£ 254,313.23</u>
Check		£ -