

Wickersley Parish Council

Minutes of the Winthrop Gardens Committee Meeting held at 9am on Friday 9th June 2023 at Winthrop Gardens

Members present: Cllrs:- John Barber (in the Chair); Chris Grimes; Pat Beighton; Patricia Whitworth; John Robinson;

In attendance: Anna Chester (Winthrop Organiser); Mick Briggs; Tony Sarjeant; Glenna Briggs; Elenore Fisher

431 Apologies for absence

Cllr Marie Woodhead

432 Declaration of Interest

None

433 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. (Under Public Bodies (Admission to Meetings) Act 1960, S1(2))

Agreed that if any members of the public attended they should be excluded from item 10 – Winthrop Development

434 Resignation of Cllr Sue Ellis

The Chair paid tribute to Cllr Ellis's contribution to the work of the Winthrop Committee and her key role in the Parish purchase of Winthrop. He informed the Committee that plans were in place to mark her 30+ year contribution and there was some discussion about how Winthrop might also mark this.

435 To approve the minutes of the meeting held on 3rd March 2023

Resolved: The minutes were approved as a true record

436 Matters arising from the meeting held on 3rd March 2023 taken via the Action Log

Item 369.3 Commercial Dishwasher – Plumber now identified who is advising on model suitability and will install when suitable model has been sourced

Item 421 – Winthrop Development – agenda item

Item 422 - Election of Vice Chair – Cllr Grimes indicated that she wished to remain as the Winthrop Vice Chair at the Annual Parish Meeting

241 Winthrop Development – work group to tackle Second Lane will (hopefully) start on Mon 13th March; with Taylor Tuxford to re-open pre-application enquiry discussions with RMBC. At the suggestion of Cllr John Barber it was agreed to hold a meeting of the Working Group to review the Business Case as soon as possible. It was agreed that Cllr Grimes would attend as Vice-Chair.

294.2 Winthrop Leaflet – an A5 Information flier has now been produced giving opening days and times and contact details

38.3.1 Finances – Organiser and Asst Clerk have now signed off the Winthrop 2022/2023 accounts and are an accurate reflection of I&E from the Winthrop perspective.

409 Risk Assessment - action underway to address issues identified in review

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392.4 Replacement garden equipment (mechanical) – following a visit from Ward Cllrs T & Z Collingham, a bid has been made to the Thurcroft and Wickersley South Ward devolved budget for funding to cover the costs of the mechanical / power tools identified

437 Gardens and Allotment Report

Written reports had been submitted and were discussed

Improvement of Second Lane - Agreed to identify a Saturday morning for a ‘Community Team’ approach to complement the excellent work to date of the Asylum Seekers team

438 Organisers Report

The Organiser spoke to a previously circulated written report.

Volunteering – both the Café and Gardens are operating with too few volunteers

Agreed to discuss Volunteering – particularly recruitment – at the September meeting

Training – well in hand and volunteers have responded very positively to the opportunities

Memory Café – members updated on the planned Memory Café sponsored walk on 7th July

439 Annual Finance Report 2022 / 2023

Annual Financial Statement 01/04/22 - 31/03/23					
Winthrop Gardens Committee Financial Statement	Projected budget 2022 - 2023 (net)	Actual Income / Expenditure to 31/05/23 (net)	Committed Income/ Expenditure	Forecast to 31/03/23	Difference
Reserves	From WPC	Winthrop surplus			
2016 / 2017		£10,821.64	includes unspent grant money which has been spent out of 2019/2020 budget		
2017/ 2018	£10,000	£2,430.05			
2018 / 2019	£10,000	£6,787.42			
2019/ 2020	£10,000	£23,649.97			
2020 / 2021 (Covid closure year)		£3,168.15			
2021/2022		£25,909.09	02/02/22 less £2450 - first payment to TT		
2022/2023		£28,665.70	08/09/22 less £257.83 RMBC - pre-app enquiry fee		
Total	£30,000	£101,432.02			
INCOME					
Café	£25,000.00	£26,022.98	£0.00	£25,000.00	-£1,022.98
Plant Sales	£3,000.00	£2,512.67	£0.00	£3,000.00	£487.33
Curiosity Corner	£1,500.00	£2,825.65	£0.00	£2,500.00	-£1,325.65
Donations	£3,250.00	£4,838.54	£0.00	£4,500.00	-£1,588.54
Preserves & Crafts	£0.00	£4,145.45	£0.00	£3,000.00	-£4,145.45

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Allotment produce	£0.00	£286.70	£0.00	£400.00	-£286.70
Room Hire	£2,500.00	£1,470.00	£0.00	£1,500.00	£1,030.00
Other	£500.00	£2,602.00	£0.00	£500.00	-£2,102.00
Total	£35,750.00	£44,703.99	£0.00	£40,400.00	-£8,953.99
EXPENDITURE					
Café Consumables	£7,000.00	£6,762.18	£0.00	£7,000.00	£237.82
Café infrastructure	£1,500.00	£473.47	£0.00	£1,500.00	£1,026.53
Plants and Shrubs	£750.00	£147.02	£0.00	£500.00	£602.98
Garden Maintenance	£1,000.00	£601.84	£0.00	£750.00	£398.16
Water Rates	£300.00	£84.82	£0.00	£300.00	£215.18
Electricity	£1,500.00	£2,432.79	£0.00	£2,500.00	-£932.79
Gas	£1,000.00	£687.69	£0.00	£1,250.00	£312.31
Travel and Subsistence	£300.00	£202.95	£0.00	£300.00	£97.05
Machinery & Equipment Servicing	£550.00	£43.27	£0.00	£750.00	£506.73
Building repairs + Maintenance	£5,000.00	£1,043.70	£0.00	£2,000.00	£3,956.30
Refuse	£500.00	£465.00	£0.00	£500.00	£35.00
Cleaning	£1,000.00	£449.00	£0.00	£1,000.00	£551.00
Communications	£1,250.00	£885.57	£0.00	£1,250.00	£364.43
Volunteer costs	£300.00	£330.75	£0.00	£500.00	-£30.75
Training and Certification	£300.00	£329.00	£0.00	£300.00	-£29.00
Preserves & Crafts	£250.00	£522.48	£0.00	£250.00	-£272.48
Allotment	£250.00	£40.00	£0.00	£100.00	£210.00
Other	£1,500.00	£526.86	£0.00	£1,500.00	£973.14
SumUp card fees	£0.00	£9.90	£0.00	£50.00	-£9.90
Total	£24,250.00	£16,038.29	£0.00	£22,300.00	£8,211.71
Surplus / Deficit	£11,500.00	£28,665.70	£0.00	£18,100.00	£17,165.70

The Organiser commented that the end of year surplus represents the best yet. Expenditure was up on the previous year – largely due to electricity costs, but income is up on the previous year by c£3k and on the ‘best ever year’(2018/2019) by c£1k.

Winthrop now has reserves of £131,432.02 built up of £30k from the Parish and £101,432.02 generated by Winthrop.

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440 – Finance Report 01/04/23 – 31/05/23

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2017/ 2018	£10,000	£2,430.05			
2018 / 2019	£10,000	£6,787.42			
2019/ 2020	£10,000	£23,649.97			
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2021/2022		£25,909.09	02/02/22 less £2450 - first payment to TT		
2022/2023		£28,665.70	08/09/22 less £257.83 RMBC - pre-app enquiry fee		
Total	£30,000	£101,432.02			
INCOME					
Café	£25,000.00	£5,666.93	£0.00	£25,000.00	£0.00
Plant Sales	£3,000.00	£1,147.00	£0.00	£3,000.00	£0.00
Curiosity Corner	£2,500.00	£685.66	£0.00	£2,500.00	£0.00
Donations	£4,500.00	£1,427.72	£0.00	£4,500.00	£0.00
Preserves & Crafts	£3,000.00	£734.30	£0.00	£3,000.00	£0.00
Allotment produce	£400.00	£110.64	£0.00	£400.00	£0.00
Room Hire	£1,500.00	£165.00	£0.00	£1,500.00	£0.00
Other	£500.00	£0.00	£0.00	£500.00	£0.00
Total	£40,400.00	£9,937.25	£0.00	£40,400.00	£0.00
EXPENDITURE					
Café Consumables	£7,000.00	£1,608.73	£0.00	£7,000.00	£0.00
Café infrastructure	£1,500.00	£761.89	£0.00	£1,500.00	£0.00
Plants and Shrubs	£500.00	£0.00	£0.00	£500.00	£0.00
Garden Maintenance	£750.00	£300.43	£0.00	£750.00	£0.00
Water Rates	£300.00	£14.92	£0.00	£300.00	£0.00
Electricity	£2,500.00	£445.95	£0.00	£2,500.00	£0.00
Gas	£1,250.00	£232.74	£0.00	£1,250.00	£0.00
Travel and Subsistence	£300.00	£0.00	£0.00	£300.00	£0.00
Machinery & Equipment Servicing	£750.00	£215.77	£0.00	£750.00	£0.00
Building repairs + Maintenance	£2,000.00	£30.00	£0.00	£2,000.00	£0.00
Refuse	£500.00	£0.00	£0.00	£500.00	£0.00
Cleaning	£1,000.00	£0.00	£0.00	£1,000.00	£0.00
Communications	£1,250.00	£195.63	£0.00	£1,250.00	£0.00
Volunteer costs	£500.00	£0.00	£0.00	£500.00	£0.00
Training and Certification	£300.00	£0.00	£0.00	£300.00	£0.00

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Preserves & Crafts	£250.00	£122.65	£0.00	£250.00	£0.00
Allotment	£100.00	£0.00	£0.00	£100.00	£0.00
Other	£1,500.00	£0.00	£0.00	£1,500.00	£0.00
SumUp card fees	£50.00	£2.11	£0.00	£50.00	£0.00
Hours against surplus	£6,565.00	£0.00	£0.00	£6,565.00	£0.00
Total	£28,865.00	£3,930.82	£0.00	£28,865.00	£0.00
Surplus / Deficit	£11,535.00	£6,006.43	£0.00	£11,535.00	£0.00

The Organiser commented that the month by month comparisons are broadly the same as 2022/23 – assisted very much by ‘The Crown’. Of the expenditure about £1k has been on capital items – strimmer, parasols, new additional microwave, more external chairs, replacement liquidiser

Food costs are going up and we are doing all we can to economise and the great supply of ‘home-made’ cakes is also helping to keep costs down.

441 Winthrop Development

The Chair and Organiser updated members on progress to date. Due to the increase in costs post-Covid, three options have been considered – traditional build, modular and log cabin. Having now begun to receive costs the option of a traditional build has now been excluded and work is in hand with the other two options to drill down costs and explore the relative benefits.

A time-line has now been developed which includes briefing of the Parish Council on 19/06/23; Winthrop Volunteers on 21/06/23; communication to the local community with a couple of drop in events to provide more information, display materials to inform customers and visitors. It’s hoped to be able to submit the full planning application in early September which would (hopefully) result in a determination before Xmas.

442 Dates of future meetings

Friday 1st September 2023

Friday 1st December 2023

Other dates for your diary

Tuesday 1st August – YORKSHIRE DAY at Winthrop

The meeting closed at 10.30am

Signed Date