

Wickersley Parish Council

Minutes of the Wickersley Parish Council Extraordinary Meeting 6th August 2020, held remotely due to the Covid 19 situation, commencing at 10.30am

Members: Cllrs:- S Ellis (in the Chair) J Barber, M Godfrey, C Grimes, B McNeely and P Thirlwall

In Attendance: C Lavell (Parish Clerk) M Rhodes (Assistant Clerk)

The Chair welcomed the Councillors to the first virtual meeting of Wickersley Parish Council. The need having arisen due to the Covid 19 pandemic and the Government advice that actual meetings should not be held .

Previous matters of the Council since lock down commenced in March 2020, have been managed by the Delegated Powers Committee, todays Extraordinary meeting has been called due to the legal requirement for Full Council to sign off the Annual Governance and Accountability return (AGAR)

5947/20 To receive apologies for absence

Apologies were received from Cllr A Bates, P Beighton, A Gibson, S Horsfield N Judah, M Scott, and K Phillips

5948/20 To note any declarations of interest on items to be discussed at this meeting

No declarations of interest.

5949/20 To approve the minutes of the Council Meeting held on 16th March 2020

RESOLVED : The minutes of the meeting of 16th March 2020 were accepted as a true record .

5950/20 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business being transacted, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

No exclusions

5951/20 To note any issues from members of the public

No members of the public in attendance

To review and approve the following financial papers

The Parish Clerk explained that the accounts for 2019-20 and the AGAR had been presented to the Internal Auditor, F Hazlehurst from Voluntary Action Rotherham.

The accounts having been prepared by the Parish Clerk and overseen by the Chair of Finance, Cllr J Barber prior to being submitted to the Internal Auditor.

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The Internal Auditor signed off the accounts and AGAR on 20/07/2020, ready for submission to the External Auditor PKF Littlejohn by the end of August 2020.

Dates have altered this year, from previous years due to the Covid 19 situation

5952/20 To approve the accounts for 2019-20

RESOLVED unanimously to approve the accounts for 2019-20

5953/20 To receive the internal audit report, as reviewed by the Chair of Finance and Parish Clerk

The Chair of Finance explained that he had reviewed, with the Parish Clerk the Internal Auditors report and identified areas for action arising from the report. These actions having been documented in the Action Plan circulated to Councillors.

These actions will be worked upon during the year and will be overseen by the Chair of Finance and Finance committee

RESOLVED unanimously to receive the internal audit report, the action plan, and the signed Internal Audit sheet by the internal Auditor from the AGAR

5954/20 To review and approve the Annual Governance statement 2019-20

The Clerk read out the 8 statements from the annual governance statement.

RESOLVED unanimously to vote yes for each of the statements and to approve the Annual Governance statement

This section will now be signed by the Chair of the Parish Council and the Parish Clerk, quoting this minute.

5955/20 To approve the accounting statement 2019-20

RESOLVED, unanimously to approve the accounting statement 2019-20

This section will now be signed by the Chair of the Parish Council and the Parish Clerk, quoting this minute.

5956/20 To approve the Annual Return

RESOLVED, unanimously to approve the Annual Return 2019-20

5957/20 To approve the asset register

RESOLVED unanimously to approve the asset register

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5958/20 **To approve the financial risk assessment**

RESOLVED unanimously to approve the financial risk assessment.

The meeting closed at 11.05am

Signed**Chairman** **Date**.....