



Wickersley Community Centre,  
286 Bawtry Road, Wickersley,  
Rotherham.  
S66 1JJ  
Parish Clerk Carol J Lavell  
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22<sup>nd</sup> January 2020

Dear Councillors,

You are hereby summoned to attend a meeting of the Human Resources Committee of the Parish Council, to be held on **29<sup>th</sup> January 2020**, in the Community Centre, Bawtry Road, Wickersley, commencing at **9:30am** for the purpose of transacting the following business:

*Carol J Lavell*

Carol J Lavell  
Clerk to the Council

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**BUSINESS**

**ENCLOSURE:**

1. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)
2. To receive apologies for absence
3. To approve the minutes of the meeting of 26<sup>th</sup> November 2019 (A)
4. To note matters arising from the meeting of 26<sup>th</sup> November 2019
5. To receive a financial update to 31<sup>st</sup> December 2019 (B)
6. To determine whether to propose changes to basis on which WCCA Staffing recharge is made.
7. Staff Training and staff training assessments
8. Staff Annual Leave -carry forward
9. To discuss proposed bid to small projects fund for HR Website project
10. To note date for next meeting. all meetings held at 9.30am:-