



Wickersley Community Centre,  
286 Bawtry Road, Wickersley,  
Rotherham.  
S66 1JJ  
Clerk: Carol J Lavell  
01709 703270  
[clerk@wickersleypc.org.uk](mailto:clerk@wickersleypc.org.uk)  
[www.wickersleypc.org.uk](http://www.wickersleypc.org.uk)

10<sup>th</sup> August 2021

Dear Councillors,

You are hereby summoned to attend a rescheduled meeting of the Events Committee of the Parish Council, to be held on **17<sup>th</sup> August 2021**, at Wickersley Community Centre & Library, 286 Bawtry Road, Wickersley commencing at **2pm**. for the purpose of transacting the following business:

*Carol J Lavell*

Carol J Lavell  
Clerk to the Council

---

**BUSINESS**

**ENCLOSURE:**

1. To receive apologies for absence
2. To approve minutes of last meeting 27<sup>th</sup> July 2021 A
3. To Approve Budget Report 2021 B
4. To view and agree timeline/action plan C
5. To discuss and agree Christmas Lights Event
  - 5.1 Agree Type of event/ publicity
  - 5.2 To authorise applications to be submitted for licenses and permissions  
Including Events/Road Closure/Markets/Temp Event on Rotherham MBC  
Land./ First Aid/ Road Closure operative
  - 5.3 Update on Northfield Lane Lights
  - 5.4 Authorise electrical contractor
  - 5.5 To agree entertainment
  - 5.6 To agree Library entertainment
  - 5.7 To discuss stall holders (percentage charity/crafts/food/beverage) & Costs
  - 5.8 To discuss fairground ride.
  - 5.9 To agree Lions or Rotary Club.
6. To agree staffing and councillor volunteer requirements depending on type of event
7. To Note the meeting dates for 2021

Tuesday 14<sup>th</sup> September 2021 – 2pm  
Tuesday 12<sup>th</sup> October 2021 – 2pm  
Tuesday 9<sup>th</sup> November 2021 – 2pm  
**Saturday 20<sup>th</sup> November 2021 Lights Switch on**  
Tuesday 23<sup>rd</sup> November 2021 De-brief -10am