

Wickersley Parish Council
Terms of reference for committees
Last Reviewed 5th February 2024
Next Review Date May 2024

- 1) COMMITTEE:** Planning
- 2) POWER TO DECIDE:** Yes in accordance with the undertakings
- 3) POWER TO SPEND:** No – advisory only
- 4) ACCOUNTS:** None
- 5) MAX. MEMBERSHIP:** 5 Councillors
- 6) QUORUM:** 3 Councillors
- 7) CHAIRPERSON:** Elected each year at the Annual Council Meeting in May. Vice Chair appointed at the first committee meeting following the Annual Council meeting.
- 8) MEETINGS/YEAR** Minimum of 1
- 9) REPORTING:** The Chairperson to report special items and/or recommendations to full council with a copy of the draft minutes at the next available Council meeting following a meeting of this committee.
- 10) UNDERTAKINGS:**
- a) To act as an advisory committee to full council, making recommendations as necessary.
 - b) The Chairperson and Clerk to review the weekly planning lists to offer guidance and recommendations to the full council on planning and licensing applications. The Chairperson to provide written reports and recommendations for the full council's agreement at monthly full council meetings.
 - c) In exceptional circumstances, additional planning committee meetings may be convened – for example, where applications are lengthy and/or substantial in terms of development or impact on parishioners.
 - d) The Committee meet annually to review decisions made by RMBC on applications which the Parish Council opposed or made comment upon. Relevant conditions imposed to be reviewed and monitored for compliance.
 - e) To consider any planning item delegated by Council.
 - f) To review the effectiveness of the Neighbourhood Plan policies and to prepare revisions to the Plan before the end of the Plan period.