

Wickersley Parish Council
Terms of reference for committees
Last reviewed June 2024
Next Review Date May 2025

- 1) COMMITTEE:** Woodland
- 2) POWER TO DECIDE:** Yes
- 3) POWER TO SPEND:** Yes - within budget. (Except for approval of annual budget and spending in excess of budget, which must be authorised by full council) May be delegated to Clerk or A/Clerk *and* the Chairperson of the Committee (or Council Chairperson if unavailable).
- 4) ACCOUNTS:** Financial activity against committee budget will be reviewed and approved at each meeting. The accounts of the committee will form part of the council's accounts and will be audited as part of the council's accounts.
- 5) MAX. MEMBERSHIP:** 6 Councillors.
4 non-voting members to include Gorse Warden and Wood Warden.
- 6) QUORUM:** 3 Councillors.
- 7) CHAIRPERSON:** Elected each year at the Annual Council Meeting in May. Vice Chair appointed at the first committee meeting following the Annual Council meeting
- 8) MEETINGS/YEAR** 4
- 9) REPORTING:** The Chairperson to report special items and/or recommendations to full council with a copy of the draft minutes at the next available Council meeting following a meeting of this committee.
- 10) UNDERTAKINGS:**
- a) To manage and maintain Wickersley Gorse and Wickersley Wood.
 - b) To recruit and manage a Wickersley Gorse Warden and a Wickersley Wood Warden to monitor (a) and report any issues for attention of the Committee.
 - c) To seek grant funding where possible for the management and development of (a).
 - d) To work with Rotherham MBC to produce and implement five year management plans for (a).
 - e) To organise a programme of events and visits throughout the year to encourage public use of (a) and to educate and entertain.
 - f) To consider the views of all Wickersley residents in the management of resources at least once per year.
 - g) To consider any item delegated by Council.

h) All committees of the Parish Council have a duty to consider, propose actions and then deliver **RESOLVED** actions detailed within the business plan.