



Wickersley Community Centre,
286 Bawtry Road, Wickersley,
Rotherham S66 1JJ

Parish Clerk Carol J Lavell
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14th September 2021

Dear Councillors,

You are hereby summoned to attend the Meeting of the Parish Council, to be held on **Monday 20th September 2021 at 18.00** in the meeting room. This meeting will be held at Wickersley Community Centre & Library 286 Bawtry Road, Wickersley . for the purpose of transacting the following business

Please note the first part of the meeting will be for Councillors only and is a forward planning workshop for the Parish to be led by Cllr J Barber Chair of the Parish Council.

The Council meeting will commence at **19.00**

C J Lavell

Carol Lavell
Parish Clerk to the Council

BUSINESS

Enclosure:

1. To receive apologies for absence
2. To note any declarations of interest on items to be discussed at this meeting
3. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
4. To note any issues from members of the public in attendance
5. To note any issues from Councillors in attendance
6. To approve the minutes of the Full Council Meeting held on 9th July2021 **A**
7. To note any matters arising from the minutes of the last Council
8. To consider financial matters including:
 - 8.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)
 - 8.2 Update on small projects-budget **B**
 - 8.3 To note the return of election budget to reserves.
9. HR Matters-the following 2 policies have been discussed and approved by the Human Resources committee on 8/9/2021

- a) To receive and approve the proposed and updated Code of Conduct in line with LGA model; C
- b) To receive and approve the proposed updated Complaints Procedure in line with NALC Model and Legal briefing D
- 10. To receive a briefing paper relating to Handyman staffing from the Chair of HR and Parish Clerk following HR Committee E
- 11. To receive a request for the funding of Solar Lights-Cllr Bates F
- 12. To appoint a second Councillor as a representative to Wickersley Bowling Club.
- 13. To confirm agreement of telephone numbers of Councillors for Council business.
- 14. To receive a Briefing report regarding volunteers within the Parish Council G
- 15. To consider any general correspondence and publications
- 16. Planning and Licensing applications update Cllr M Godfrey (in line with the revised planning process agreed at the June 2021 meeting)
- 17. To note dates of future committee meetings, and the next Parish Council Meetings (Meeting room at the Community Centre at 18.30)

Monday 18th October 2021
Monday 15th November 2021
Monday 13th December 2021

Dates of Committees

Woodland Tuesday 28th September 2021 at 6.30pm
Finance Thursday 7th October 2021 at 2.00pm
Events Lights 12th October 2021 at 2.00pm
Recreation Monday 13th October 202 at 6.30pm
WCCA Monday 25th October 2021 at 6.30pm
Environment Tuesday 2nd November 2021 at 6.30pm
Events Lights 9th November 2021 at 2.00pm
Christmas Lights switch on 20th/27th November 2021
Woodland Tuesday 30th November 2021 at 6.30pm
HR Wednesday 24th November 2021 at 9.30am
Christmas Lights debrief 23rd/30th November 2021 at 10.00am
Winthrop Friday 3rd December 2021 at 9.00am
Finance Tuesday 7th December 2021 at 2.00pm

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM 7, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON