

Wickersley Parish Council



Minutes of the Full Parish Council Meeting 15th November 2021 at 6.30pm held in the Meeting Room, Wickersley Community Centre

Members: Cllrs:- S Ellis (Chair for the meeting), A Bates, P Beighton, M Godfrey
C Grimes, K Phillips, M Scott, P Thirlwall and M Woodhead

In Attendance: C Lavell Parish Clerk) Cllr S Allen (RMBC) Nicola Harding,
Neighbourhood Coordinator, (RMBC), PC Mick Sheedy and 2
members of the public

6126 To receive apologies for absence

Apologies were received from Cllrs J Barber, E Boswell and B McNeely

6127 To note any declarations of interest on items to be discussed at this meeting

Cllr Ellis declared a standing interest on licensing issues as is Chair of Licensing at RMBC.

No other declarations

6128 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business being transacted, under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

Agenda item 11 update on staffing matters moved to confidential

6129 To receive an update from the police

PC Sheedy presented his report regarding policing matters within the Parish.

There have been reports of gatherings and incidents involving youths at Bob Mason recreation ground. A recent police mass response to a report of an incident resulted in numerous arrests, stop and searches being carried out and warnings given. This is to be also reported to the secondary schools whose pupils were involved as part of joined up workings.

An update was provided on the recent assault of 2 females on Bawtry Road.

Operation Gusto, aimed at reducing the incidents of spiked drinks and injections into pub/club attendees is ongoing including a social media campaign to raise awareness to be alert of possible incidents.

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PC Sheedy was asked about the desecration of the war memorial incident on the eve of Remembrance Sunday. He was not aware of this, so details were provided. Councillors also raised similar incidents where other Parish items have been desecrated in a similar way. The police to be notified of all future events, marked for the attention of PC Sheedy to help plot patterns and locations

The Clerk tasked to write to thank the 2 members of the public who helped clear the detritus from the war memorial.

PC Sheedy left the meeting.

6130 To consider any issues from members of the public

A member of the public raised 2 issues: -

A member of the public gave thanks for the letter he had received from the Parish Council relating to his recent complaints. He did not accept the point that street lighting should be reported to RMBC and not the Parish. The Chair again explained that RMBC are responsible for street lighting, and it is not something the Parish can rectify.

He also stated he was disappointed there were no poppies on lamp posts for Remembrance in Wickersley, unlike adjacent Parishes which were all displaying poppies The Chair explained that unfortunately our roundabout poppy display had been vandalised therefore had to be removed. She added that his comments would be noted for consideration for the Remembrance period in 2022.

A representative from St Albans church was not available to attend the meeting as requested at the meeting on 18th October with reference to their grant application. The invitation to be resent for the December meeting.

6131 Councillor S Allen, RMBC responsibility for Parish liaison

Councillor Sarah Allen from RMBC introduced herself to the new members of the Parish Council and explained she was attending to outline her role to councillors, as the Cabinet member responsible for Parish Council liaison. She is a ward member for Greasborough.

There is an established network for Parish liaison with RMBC including the joint working group, of which Cllr Thirlwall is a member. This group is currently considering the joint working agreement. Regular network meetings are held which all Parish Councillors are welcome to attend and there are joint training events between RMBC and Parish Councils, which again all councillors are welcome to attend. Currently being looked at is whether Parish Councillors could sit in on Borough Council meetings as a reciprocal arrangement as Borough Councillors can sit in on Parish Council meetings.

Cllr Allen is also the point of contact for complaints regarding parish councils.

The Parish Council posed 2 questions to Councillor Allen in advance of the meeting.

1. Library lease
2. Funding opportunities

Library lease

Councillor Allen explained that the library lease is for 125 years from 21.07.2008, The parish Council receives an annual sum of £3,000 for this. This can be reviewed every 5 years, and

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the current review date is overdue. This is therefore to be raised with RMBC estates team and can take up to 6 months to complete the review process.

A conversation had commenced prior to Covid regarding the review but has not been continued post covid therefore is an action to be undertaken. Cllr Allen (RMBC) to action.

Funding opportunities (Appendix 1)

Councillor Allen outlined funding opportunities available for Parishes from RMBC

Members Community Leadership Fund (CLF)

Allocated to Councillors for the ward, £2584, for revenue expenditure

Members Capital Budget

Capital spends for wards with 2 councillors £7,100 and with 3 councillors £10,680

To be spent on ward priorities with a partnership approach

Ward Housing hub monies

For environmental projects to be of benefit to council house tenants

For preliminary discussions, the parish council are advised to contact the ward neighbourhood coordinator.

Town and Villages Fund

£50,000 has been allocated per ward with certain sizeable parishes/towns getting an increase, and this includes Wickersley. A total of £4 million has been awarded to the Borough from pppp. The ward Councillors have made proposed bids and projects for this money

Community Infrastructure Levy

This is awarded to mitigate effects of new developments. Once the Neighbourhood Plan has been improved the amount awarded increases to 25%. The purpose being to address demands the development places on an area. Each year a Parish must submit a report to RMBC detailing expenditure of CIL monies.

Cllr Allen and Nicola Harding left the meeting

6134 To consider any community matters from Councillors

Cllr Bates reported that the grant application to the above mentioned Members Capital Budget fund had been successful for the solar light's projects for the installation of 5 lights in Wickersley park at a cost of £4125. He thanked all involved in the bid application.

It was suggested that details of all projects requiring funding are sent to ward councillors for consideration within their grant funding. The Clerk to action

Cllr Bates requested that meeting papers are sent further in advance of the meeting that the statutory 3 days. It was stated that this will be aimed at, but cannot be guaranteed as dependent both on the post (the issue this time) and receiving items back from councillors for inclusion in the papers.

Cllr Ellis explained that the Towns and Villages fund, mentioned by Cllr Allen is a new fund hence the Parish Council not being aware of it, as is currently being considered at Ward Councillor level. The ward councillors have outlined their plans for this money within their wards.

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It was questioned whether any other ward councillors would attend the parish meetings. Cllrs Collingham and Singleton, Borough Councillors for Wickersley South have been provided with information regarding attending a meeting as had been previously requested but to date have not responded to the parish clerk.

The retaining wall at the Tanyard toilets was reported as being in disrepair. The Parish Clerk to follow this up

6135 To approve the minutes of the Council Meeting held on 18th October 2021

Resolved: The minutes of the meeting of 18th October 2021 were accepted as a true record with the correction of 2 typos

6136 To note matters arising from the minutes of the Council Meeting of 20th September 2021

6113 The Clerk reported she has written to the Tanyard managing agents regarding concerns relating to floodlights to the rear of the Tanyard shopping parade that are a hazard to drivers approaching from Tanfield Way now the hedge has been cut back.

6104 and 6113 Cllr Ellis acknowledged that the meeting of the 'volunteers kick start' had not yet been organised and this is to include Cllrs Ellis, Woodhead and Committee chairs, the Parish Clerk and Deputy Clerk. The parish clerk is currently arranging diary dates for this meeting.

6127 The Parish Clerk reported that the land development meeting was to be scheduled for January 2022 as diary commitments of Councillors in the Christmas pre period did not enable it to occur sooner.

Cllr Godfrey noted that the request to submit a consultation response to the public consultation on Permitted Development Rights, discussed at the October meeting, did not reach her until after the closing date of the consultation process. The parish clerk has however emailed the Department of Levelling up, housing and communities with the proposed response with an explanation and request for inclusion.

6137 To consider financial matters, including: -

6137.1 The authorisation of payment of accounts since the last meeting

APPROVAL OF PAYMENTS SCHEDULE							
Sage Ref	Date	Payment Method	Total	VAT	Net	Payee	Particulars of Payment
1112P			£276.00	£46.00	£230.00	Hebron Services Ltd	EICR (electrical testing) at Bob Mason pavilion
1113P			£420.00	£70.00	£350.00	BHP IT	Network audit & proposal for IT upgrades/infrastructure
1114P			£102.99	£0.00	£102.99	LJ Digital Media	Winthrop Gardens - annual website fees
1115P			£7.53	£0.00	£7.53	J Guy-Lidster	Winthrop - home baking costs
1116P			£17.50	£0.00	£17.50	The Royal British Legion	Poppy wreath 2021
1133P			£367.15	£18.09	£349.06	Anna Chester expenses	Winthrop expenses Sep 2021
1132P			£148.32	£24.72	£123.60	Killis	Tanyard toilets cleaning/maintenance items
	20/11/2021	BACS	£7,665.02	£0.00	£7,665.02	Staff Salaries	September 2021 salaries
	20/11/2021	BACS	£1,555.08	£0.00	£1,555.08	HMRC	PAYE & NI
Payable December		BACS	£1,409.37	£0.00	£1,409.37	SYPA	Superannuation September 2021
			£11,968.96	£158.81	£11,810.15		

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Resolved: That the above payments are approved for November and payments made accordingly.

6137.2 To receive the updated financial statement to 30/09/21 (Appendix 2)

The Parish Clerk presented the financial statement and a new summary sheet, designed to aid understanding of the overall picture of the finances of the Parish Council on one page. Though Councillors liked this approach, they requested further clarification on the f Difference in income and expenditure on agreed budget 20/21

It was noted that the costs for room hire for Council meetings at the community centre were not included in the 20/21 budget. These costs are to be charged to the Human Resources committee budget which will lead to an overspend. It was also commented on, that no training has occurred during this financial year for staff.

Resolved: To receive the financial statement

6137.3 To receive the bank reconciliation for September 2021 (Appendix 3)

The Parish Clerk reported that the Chair of Finance had reviewed the papers in advance of the meeting and was satisfied with the content.

Resolved: To receive the reconciliation statement

6138 To consider any general correspondence and publications

The Parish Clerk formally notified Councillors of the successful bid to the Members Capital Budget grant, which had been referred to above by Cllr Bates.

All other correspondence of a circulation nature has been forwarded to Councillors.

6139 To receive update on staffing matters-confidential item

The Parish Clerk gave an update on the application process for handypersons currently being advertised.

She advised the closing date is 17/11/2021, the shortlisting date 24/11/2021 and the interview date 2/12/2021.

6140 To receive minutes from the following meetings and WCCA

Human Resources	12 05.2021
Environment	06.07 2021
Recreation	23.07 2021
Recreation	14.06.2021
Woodlands	22.06.2021
Winthrop	04 06 2021
WCCA	02 06 2021
WCCA	01.09.2021

Resolved: To receive the above minutes

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6141 Planning and Licensing applications update (applications are considered by and managed by Cllr Godfrey, Chair of Planning in line with the Review process for planning applications, agreed at minute 6067)

There were no planning applications requiring an objection to be raised since the last meeting.

6142 To note dates of future committee meetings and events

To note dates of future committee meetings, and the next Parish Council Meetings (Meeting room at the Community Centre at 18.30)

Dates of Full Council Meetings

Monday 13th December 2021

Dates of Committees

Christmas Lights switch on 20th November 2021

Woodland Tuesday 30th November 2021 at 6.30pm

HR Wednesday 24th November 2021 at 9.30am

Christmas Lights debrief 23rd/30th November 2021 at 10.00am

Winthrop Friday 3rd December 2021 at 9.00am

Finance Tuesday 7th December 2021 at 2.00pm

The meeting was closed at 20.30pm

Signed(Chairman) Dated.

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Appendix 1

BRIEFING	TO:	Councillor Sarah Allen
	DATE:	15 th November 2021
	LEAD OFFICER <i>(Full name, title, and Directorate)</i>	Nicola Hacking, Senior Neighbourhood Coordinator, ACE Nicola Harding, Neighbourhood Coordinator, ACE
	TITLE:	Wickersley Parish Council: Funding Opportunities & Library Lease

1. Funding Opportunities

Members Devolved Ward Budget's

Community Groups can apply for Community Leadership Fund or Capital funding by using a Devolved Budgets Application form, available from your Elected Members, or Neighbourhood Coordinator. Project proposals must align with at least one ward priority & directly benefit residents within the ward.

The capital and revenue allocations cannot be mixed, so projects or activities should be funded by either one or the other.

Members' Community Leadership Fund (CLF)

Each Elected Member will receive £2,584 Community Leadership Fund.

This is revenue funding. Revenue expenditure relates to the provision of services, short life, and low-cost assets.

Members' Capital Budget

- Two member wards receive £7,120 – Thurcroft & Wickersley South Ward
- Three member wards receive £10,680 – Wickersley North Ward

Capital expenditure generally relates to the acquisition or improvement of physical assets or equipment which will be of use or benefit in providing services for more than one financial year.

Other Available Funding

Ward Housing Hub (WHH)

Ward Housing Hubs funding is a devolved revenue budget from the Housing Revenue Account that can be spent on environmental improvements that benefit council tenants in the majority. The funded projects must be linked to the management and maintenance of the Council's homes and estates and should reflect the wards'

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	<p>priorities.</p> <p>Community Groups can put forward project proposals to the Ward Housing Hub. This funding is managed by the Community Involvement Team (Housing & Estate Management); Area Housing Officers (Housing Services) are also instrumental in leading these projects.</p> <p>Towns & Villages Fund</p> <p>Councillors have been asked to propose a project for their ward that meets their priorities and looks to improve their village or town centre. There will be opportunities for partnership working as the projects progress.</p> <p>Community Infrastructure Levy (CIL)</p> <p>The 2010 Community Infrastructure Levy (CIL) Regulation (Amended 2019) requires the Council to pass a proportion of CIL receipts collected from developments in their areas directly to parish councils to be spent on infrastructure or anything else that is concerned with addressing the demands that development places on an area.</p> <p>The default is payment of 15% of CIL income raised within the relevant area; parishes with an adopted Neighbourhood Plan receive 25% of CIL income. CIL income is passed on to Town and Parish Councils twice a year in line with the CIL regulations, with payment dates of 28 October and 28 April for the preceding six months.</p> <p>Town and Parish Councils are encouraged to work with Rotherham Council's Elected Members and the Neighbourhoods Team when considering how to allocate the Local CIL income they receive.</p>
2. Library Lease	
	<p>The lease at Wickersley Library is let to the Council for a period of 125 years as from 21st July 2008 at a rent of £3000.00 per annum.</p> <p>The first rent review date was due on the 21st of July 2013 (we are not aware that the rent was negotiated at the first meeting) and thereafter every 5 years. This is now well overdue.</p> <p>The rent review should be negotiated with the RMBC Estates team.</p> <p>Depending upon what's being negotiated will depend upon whether any matters can be considered by the Head of Asset Management under delegated powers otherwise it may need to go to Cabinet for approval.</p> <p>The Estates Team have advised us that the timescales for negotiations could be 2 to 3 months or up to 6 months, but this would depend upon what is being negotiated. For example, if the negotiations include a change in the lease it may take up to 4 to 6 months as Legal would need to be involved to record formal changes.</p>

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Appendix One:

GUIDANCE FOR PARISH COUNCILS IN RECEIPT AND USE OF CIL FUNDS

Summary

The 2010 Community Infrastructure Levy (CIL) Regulation (Amended 2019) requires the Council to pass a proportion of CIL receipts collected from developments in their areas directly to parish councils to be spent on infrastructure or anything else that is concerned with addressing the demands that development places on an area.

The Council will pass accumulated funds to the parish every 6 months, and the parish council will be required to report on receipts and expenditure each year.

Introduction

Amended Regulations require charging authorities (the Council) to pass a proportion of CIL receipts to parish councils from developments that take place in their (parish) areas. Councils will be required to pass 15% of CIL receipts to relevant Parish Councils arising from developments in their areas. This rises to 25% in areas with an adopted Neighbourhood Development Plan.

To prevent excessive amounts being passed on, the payments to areas without a Neighbourhood Development Plan in place will be capped to £100 per council tax dwelling per year. This means that a parish with 500 dwellings cannot receive over £50,000 of CIL receipts per year.

In areas with a Neighbourhood Development Plan the amount to be passed over will be 25% with no cap.

Please note CIL payments to a parish are only triggered when a site has commenced, and funds have been received by the Council in line with the applied instalment policy for the permission in question. Please see

<https://www.rotherham.gov.uk/downloads/file/386/rotherham-community-infrastructure-levy-instalments-policy> for Rotherham's instalment policy

How the funds must be spent

The amended Regulations state that this proportion of funds must be used 'to support the development of the local area by funding

(a) the provision, improvement, replacement, operation, or maintenance of infrastructure; or

(b) anything else that is concerned with addressing the demands that development places on an area.'

This is a wider definition of what the Council can use CIL funds (restricted to infrastructure to support the development of the area). These wider spending powers allow the local community to decide what they need to help mitigate the impacts of development.

If a parish council has failed to spend CIL funds passed to it within 5 years of receipt or has applied the funds not in accordance with the Regulations, then the Council can serve a notice on the parish council requiring it to repay some or all the receipts passed. The Council will be required to spend any recovered funds in the parish council's area.

Payment periods

The Council will make payment in respect of CIL it receives from 1st April to 30th September in any financial year to the parish council by 28th October of that

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financial year and pay the CIL received from 1st October to 31st March in any financial year by the 28th of April of the following financial year.

Reporting

To ensure transparency parish councils must publish each year their total CIL receipts; total expenditure; a summary of what the CIL was spent on; and the total amount of receipts retained at the end of the reported year from that year and previous years.

Reports can be combined with reports already produced by parish council and should be placed on their websites and a copy of the report should be sent to the Council

Additional Information and Guidance is available from the following websites:

<https://www.gov.uk/guidance/community-infrastructure-levy#spending-the-levy>

<http://www.legislation.gov.uk/ukxi/2010/948/made>

<http://www.legislation.gov.uk/ukdsi/2019/9780111187449/contents>

<https://www.rotherham.gov.uk/downloads/download/50/cil-documents>

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Appendix 2 Financial Statement to 30/9/2021

Summary of Financial Statement 2020/21				
Date	30th Sept 2021			
	Budget agreed for 2021/22	Forecast to year end at 31/03/2022	Contribution to reserves at 30/9/2021	
Income	£267,226.00	£268,824.24	£1,598.24	
Expenditure	£260,126.00	£238,316.15	£21,809.85	
Difference	£7,100.00	£30,508.09	£23,408.09	
	Items moved to reserves during budget year therefore no longer a balanced budget hence £7,100 difference	Winthrop Gardens trading income higher than forecast, hence income is higher than budget. Expenditure, see below*		
			£0.00	
CIL	£0.00	£31,232.30	£31,232.30	
Small Projects	£0.00	-£32,433.00	-£32,433.00	
TOTAL			£22,207.39	
	*Expenditure under spent due to	*Expenditure under spent due to	£22,207.39 forecast to be contribution to reserves as below	
	Reduced costs of newsletter due to delivering in house	Significant reduced expenditure for Winthrop Gardens	Elections £6,000	
	Training budget not spent due to Covid	Tanyard toilets granted rate relief	Winthrop Reserves £11,300	
	Nil expenditure on Neighbourhood Plan	Incorrect coding Bob Mason roof, to be recified	Development -future £4,907	

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Appendix 2

Wickersley Parish Council Financial Report to 30/09/2021	As at 30/09/2021	Committed to 31 Mar 2022	Total projected to 31 Mar 2022	Budget 2021-22	Surplus/- Deficit projection to 31 Mar 2022	Comment
INCOME						
Precept	188000.00	0.00	188000.00	188000.00	0.00	
Bank Interest	13.10	15.00	28.10	250.00	-221.90	
Total Bank Interest	13.10	15.00	28.10	250.00	-221.90	
Community Centre Staff Recharge	8325.00	24475.00	32800.00	32800.00	0.00	
Lease income from library	0.00	3000.00	3000.00	3000.00	0.00	
Insurance recharge	1200.00	0.00	1200.00	1300.00	-100.00	£100 to be invoiced still
Other income	0.00	0.00	0.00	0.00	0.00	
Total Community Centre	9525.00	27475.00	37000.00	37100.00	-100.00	
Tanyard Owner - Contribution	0.00	4626.00	4626.00	4626.00	0.00	
Total Environment	0.00	4626.00	4626.00	4626.00	0.00	
Bob Mason Pavilion Income	330.00	350.00	680.00	2000.00	-1320.00	
Total Recreation Grounds	330.00	350.00	680.00	2000.00	-1320.00	
Wickersley Park Grants	0.00		0.00	0.00	0.00	
Total Wickersley Park Grants	0.00	0.00	0.00	0.00	0.00	
Other Income	0.00		0.00	0.00	0.00	
Neighbourhood Plan Grant	0.00		0.00	0.00	0.00	
Total Other Income	0.00	0.00	0.00	0.00	0.00	
Café Sales	12651.93	9848.07	22500.00	25000.00	-2500.00	
Plant Sales	2479.32	520.68	3000.00	3000.00	0.00	
Curiosity Corner	1630.55	869.45	2500.00	1500.00	1000.00	
Donations	4722.51	3122.92	7845.43	3250.00	4595.43	
Room Hire	577.50	672.50	1250.00	2500.00	-1250.00	
Other Sales	0.00	1394.71	1394.71	0.00	1394.71	
Total Winthrop Gardens	22061.81	16428.33	38490.14	35250.00	3240.14	
TOTAL INCOME	219929.91	48894.33	268824.24	267226.00	1598.24	
Community Infrastructure Levy	31232.30	0.00	31232.30	0.00	31232.30	Both CL payments received this year

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Wickersley Parish Council Financial Report to 30/09/2021	As at 30/09/2021	Committed to 31 Mar 2022	Total projected to 31 Mar 2022	Budget 2020-21	Surplus/- Deficit projection to 31 Mar 2022	Comment
EXPENDITURE						
Phones mobile	0.00	0.00	0.00	0.00	0.00	
Advertising	0.00	0.00	0.00	0.00	0.00	
Phones - Office	0.00		0.00	500.00	-500.00	
Phones - BT Broadband	581.40	600.00	1181.40	800.00	381.40	
Postage	91.05	150.00	241.05	300.00	-58.95	
Stationery	232.51	500.00	732.51	1150.00	-417.49	Included in general expenses.
Mileage & Travel Expenses	0.00	75.00	75.00	150.00	-75.00	
Newsletter	569.00	3000.00	3569.00	5250.00	-1681.00	
General Expenses	1902.27	2000.00	3902.27	1500.00	2402.27	21/22 budget set
Membership - YLCA/CPRE/SLCC/YRCC	1074.00	300.00	1374.00	1400.00	-26.00	
Insurance	3433.68	0.00	3433.68	2450.00	983.68	Buildings re-valuation led to increased cost in new 4 year contract
Audit Fees	1295.00	0.00	1295.00	1200.00	95.00	
Conferences & Training	22.50	750.00	772.50	2000.00	-1227.50	
Website	0.00	750.00	750.00	750.00	0.00	
Elections	0.00	500.00	500.00	500.00	0.00	£5,500 Returned to reserves as no election costs
IT Support	780.00	800.00	1580.00	1580.00	0.00	
Total Administration	9981.41	9425.00	19406.41	19530.00	-123.59	
Salaries - Administration	31998.82	35000.00	66998.82	68240.00	-1241.18	No pay award agreed yet for 2021/22, affects all staff
Home Office Expenses	104.15	0.00	104.15	0.00	104.15	
Salaries - Handypersons	10381.20	12000.00	22381.20	22440.00	-58.80	
Tax & NI	2282.52	2450.00	4732.52	4750.00	-17.48	
Superannuation	6132.59	6140.00	12272.59	12200.00	72.59	
Total Human Resources	50899.28	55590.00	106489.28	107630.00	-1140.72	
Handypersons materials	595.55	600.00	1195.55	800.00	395.55	
Tanyard - refuse collection	1234.90	1700.00	2934.90	3000.00	-65.10	
Tanyard toilets - Maintenance	285.28	700.00	985.28	1000.00	-14.72	
Tanyard toilets - ground rent	100.00	0.00	100.00	100.00	0.00	
Tanyard toilets - warden honorarium	131.25	393.75	525.00	525.00	0.00	
Tanyard toilets - non domestic rates	-1060.38	0.00	-1060.38	0.00	-1060.38	Miscoding, should be income, rate rebate from 20/21
Tanyard toilets - RMBC water & electricity	261.16	450.00	711.16	800.00	-88.84	
Tanyard - rock salt / gritting	0.00	100.00	100.00	100.00	0.00	
Monthly gardening contract	0.00	9000.00	9000.00	9000.00	0.00	
Gardening & landscaping work-other	0.00	3000.00	3000.00	3000.00	0.00	
Christmas Lights - maintenance	0.00		0.00	0.00	0.00	
Total Environment	1547.76	15943.75	17491.51	18325.00	-833.49	
Recreation grounds	884.98	3142.00	4026.98	4000.00	26.98	
Bob Mason Pavilion	858.04	-4650.00	-3791.96	1400.00	-5191.96	75% of roof works to be received from Football Foundation grant - £4650, £1,500 from small projects needs, this needs recoding to projects etc
Grounds Maintenance Contract	6065.30	7896.42	13961.72	14000.00	-38.28	
Total Recreation Grounds	7808.32	6388.42	14196.74	19400.00	-5203.26	
Caretaker Salary	9534.76	13000.00	22534.76	23000.00	-465.24	
WCCA Administration Recharge	0.00		0.00	0.00	0.00	
Total Community Centre	9534.76	13000.00	22534.76	23000.00	-465.24	
Gorse - general	55.06	2444.94	2500.00	2500.00	0.00	
Wood - general	2433.33	66.67	2500.00	2500.00	0.00	
Wood & Gorse Wardens	82.50	27.50	110.00	110.00	0.00	
Common Bank Lease	0.00	100.00	100.00	100.00	0.00	
Woodland Committee Events	0.00	500.00	500.00	500.00	0.00	
Total Woodland Management	2570.89	3139.11	5710.00	5710.00	0.00	
Café Consumables	2702.61	2297.39	5000.00	6500.00	-1500.00	
Café infrastructure	2377.71	0.00	2377.71	1250.00	1127.71	
Plants and Shrubs	111.11	88.89	200.00	1000.00	-800.00	
Garden Maintenance	317.24	282.76	600.00	1500.00	-900.00	
Water Rates	56.29	43.71	100.00	300.00	-200.00	
Electricity	417.48	882.52	1300.00	2000.00	-700.00	
Gas	0.00	620.00	620.00	1250.00	-630.00	
Travel and Subsistence	0.00	150.00	150.00	300.00	-150.00	
Machinery & Equipment Servicing	504.27	0.00	504.27	500.00	4.27	
Building Repairs	359.12	640.88	1000.00	5000.00	-4000.00	
Refuse	438.47	0.00	438.47	500.00	-61.53	
Cleaning	0.00	216.00	216.00	1000.00	-784.00	
Communications	341.66	658.34	1000.00	1250.00	-250.00	
Volunteer costs	52.18	247.82	300.00	300.00	0.00	
Training and Certification	0.00	200.00	200.00	300.00	-100.00	
Other	279.57	620.43	900.00	1000.00	-100.00	
Total Winthrop Gardens	7957.71	6948.74	14906.45	23950.00	-9043.55	
Events Christmas Lights	1042.29	8957.71	10000.00	10000.00	0.00	
Loan Repayments - Community Centre	12944.47	12944.53	25889.00	25889.00	0.00	
Ground rent - sewage works allotment	0.00	192.00	192.00	192.00	0.00	
Total Other Expenditure	13986.76	22094.24	36081.00	36081.00	0.00	
5800 - Grants & Donations	100.00	400.00	500.00	500.00	0.00	
5802 - Section 137 Donations	0.00	1000.00	1000.00	1000.00	0.00	
Total Grants and donations	100.00	1400.00	1500.00	1500.00	0.00	
Neighbourhood Plan	0.00		0.00	5000.00	-5000.00	
TOTAL EXPENDITURE	104386.89	133929.26	238316.15	260126.00	-21809.85	
TOTAL INCOME	219929.91	48894.33	268824.24	267226.00	1598.24	
SURPLUS / -DEFICIT	115543.02	-85034.93	30508.09	7100.00	23408.09	

Wickersley Parish Council

Small Projects Information

Wickersley Parish Council Financial Report to 30/09/2021	As at 30/09/2021	Committed to 31 Mar 2022	Total projected to 31 Mar 2022	Budget 2021-22	Surplus/- Deficit projection to 31 Mar 2022	Comments
INCOME						
Small Projects 2019 -2022						
Contribution from Reserves to small projects	0.00		0.00	32433.00	-32433.00	
TOTAL INCOME	0.00	0.00	0.00	32433.00	-32433.00	
EXPENDITURE						
HR Projects - New website 19/20	0.00	0	0.00	0.00	0.00	Completed 2020
New HR Projects - IT 2021/22	0.00	4805	5155.00	5155.00	0.00	New project agreed October 2021
Environment roll over projects 19/20	0.00	0	0.00	0.00	0.00	Parish Boundary signs not going ahead at £4,500 as at Sept 2021
Environment Projects 20/21	0.00	0	0.00	0.00	0.00	Co-op external area not going ahead at £3,000, as at Sept 2021
New Environment project 21/22 Steven Shore	4700.00	0	4700.00	4700.00	0.00	New project agreed October 2021
Recreation rollover projects 19/20	0.00		0.00	0.00	0.00	Completed 2020
Recreation Projects 20/21	0.00	5750	5750.00	5750.00	0.00	£750 Bike Track refurbishment, £5,000 Upgrade at Bob Mason, paths etc, planned to complete by 31/3/2022
New Recreation projects 21/22 roof+solar lights	1500.00	4128	5628.00	5628.00	0.00	Roof contribution paid of £1500 to secure FA Grant, Solar lights £4,125, New project agreed October 2021
Woodlands Rollover Projects 19/20	2500.00	0	2500.00	2500.00	0.00	Gorse bridge project costed at £5,000 co
Woodlands Project 20/21	0.00		6200.00	6200.00	0.00	Wood coppicing £5,000, Grassland survey £350, Fungal survey £350
New Woodland Project 21/22 Management plan	0.00	2500	2500.00	2500.00	0.00	New project agreed October 2021
Projects-Parish	0.00	0	0.00	0.00	0.00	
			0.00		0.00	
			0.00		0.00	
TOTAL EXPENDITURE	8700.00	17183.00	32433.00	32433.00	0.00	
SURPLUS / -DEFECIT	-8700.00	-17183.00	-32433.00	0.00	-32433.00	

Wickersley Parish Council

Appendix 3 Reconciliation September 2021

WPC Accounts 2021-22			
Bank Reconciliation - Year ending 31 March 2022			
Reconciliation for month of September 2021			
ACCOUNTS			
	£	£	
Brought forward from August 2021		110,086.60	
Add: Receipts	£ 99,854.66		
Less: Payments	<u>£16,752.07</u>		
ACCOUNT BALANCE		<u>193,189.19</u>	
BANK			
Bank Balance 30/09/2021		193,189.19	
Less cheques not presented			
Add receipts not banked	£ -		
	£ -		
Adjusted Bank Balance @ 30/09/2021		<u>193,189.19</u>	
Check		0.00	