

# Wickersley Parish Council

## Minutes of the Events Committee Meeting

Tuesday 17<sup>th</sup> January at 2.00pm held at Wickersley Community Centre

Members : Cllr S Ellis (Chairperson), P Thirlwall, C Grimes, B McNeely, P Beighton, J Robinson

In attendance: Cllr S Ellis, P Thirlwall, C Grimes, B McNeely, P Beighton, J Robinson

In attendance: J Whitworth (Assistant Clerk)

The Chair welcomed all the attendees

### 191 To receive apologies for absence

No apologies as everyone is in attendance

It was noted that an item was missing from the agenda which is **To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under the Public Bodies (Admission to Meetings) Act 1960, S1 (2).** The assistant clerk apologised for this omission, there are no members of the press or public in attendance.

### 192 To approve minutes of last meeting held on 29 November 2022

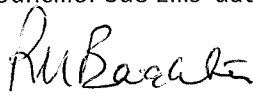
The issue of having a catenary wire would need us to be able to put a hook and eye into the building of W Italian to suspend some lights from it. This item is on the assistant clerk's priority plan to action.

The lights have been switched off, and have been as good as they have been previously. It was suggested that a thankyou be made in the newsletter to the electrician.

### 193 To receive financial update

Signed :

Councillor Sue Ellis dated : 23/3/23

 23/2/23

A financial document was provided by the assistant clerk, a query was raised about whether the cutting of the grass should be paid by events. It was suggested that this should be put onto Woodlands. The amount is £325. There should also be £373 added from donations from the Christmas lights switch on event.

**194 To update on Events for 2023**

**194.1 Easter**

This is still a popular event and will take place on 8<sup>th</sup> April. 120 easter eggs will be needed. The assistant clerk was to arrange for purchase of these, however Cllr Grimes offered to purchase them and Cllr Robinson offered to use his van for transportation of the easter eggs. The Events Committee usually purchases 100 and 20 have previously been donated by weight watchers. Assistant clerk to check whether this will be the case again this year. The event will take place over 2 hours at Wickersley wood and required 4 volunteers.

**194.2 Teddy Bears Picnic / Forage Hunt**

Discussions took place as to whether to continue with this event. It was decided to go to Recreation Committee to see if they would be willing to take on the event to run it in the park. The Chair is happy to discuss this with Recreation about what this involves.

**194.3 Scarecrows**

This event was discussed and it was suggested to see whether Recreation Committee wished to take on this event. It was decided that in any event the scarecrows would take place and the date it will be 21 October. Application for funding has, in the past, been made and granted so this event hasn't cost Events Committee anything. The bags which were used were clear heavy duty bags which were from the community centre are the ones which would be best to put the straw in.

**194.4 Light Switch On**

This event was discussed and the provisional date for the switch on is 18 November subject to the caretaker's availability as it is essential that he is available. Discussion took place about the cost of the electricity for the lights and to see if this will go up, if so consideration will need to be made about whether to change the timings of when the lights are switched on and off. It was discussed about whether we need the light up wands and this is to be discussed / reviewed at a later date.

Cllr Grimes asked for another event to be put onto Events namely the Remembrance day. We need to be ready with a wreath, posting on social media, road closure and having a councillor available to lay the wreath and speak on behalf of the Parish Council. This needs to be done in a September meeting.

**195 To discuss Christmas lights event donations received**

Donations were received from the fair of £100

Signed :

Councillor Sue Ellis dated :



Hog roast £100

Coffee on the Run £50

Carly's candy £50

Paws to Hooves £20

Crafty Hen £13

The peddler £40

**196 To discuss the gala for 7 May 2023**

This was discussed. Cllr Ellis and the assistant clerk are to arrange to meet up with the potential bar providers to discuss the bar arrangements. It was decided that a sheet listing everything to do with the gala including costs be prepared by assistant clerk. It was decided that once that was done then a site visit would be arranged, then have a further meeting about the event afterwards. It was discussed and decided to not have a farmers market. Assistant clerk has made application for a fly past from the Battle of Britain. It was decided to have up to 50 stalls and a lost children policy and risk assessment is needed which the assistant clerk has started. We have received a quote for first aid and also for a security steward. Assistant clerk will make the applications for the relevant licences and Cllr Beighton agreed to being named as site manager. A theme was discussed and Kings and Queens was suggested. An event could take place a week or two beforehand possibly at Winthrop to include crown making. There could be a parade at the Picnic in the Park. Entertainment was discussed, the assistant clerk is waiting to hear back from the Brass band, the rock choir and Wickersley Youngstars. We need approximately 5 acts with possibly some in between acts to fill in. Trevor Nurse has been approached and can compere the event. Cllr Beighton suggested morris dancers and will provide the assistant clerk with some details. Cllr Robinson also suggested a group called Outta the Blue, assistant clerk will find some contact details and get a price from them. 2 marquees have been ordered, one with a stage which will be used for the entertainment and the other to be used by the Parish Council and for by Winthrop providing refreshments.

**197 To note the meeting dates for 2023**

**Next date 28 February at 2pm however it was suggested that an earlier meeting be arranged once Cllr Ellis and the assistant clerk has met with the provisional bar providers and the document setting out all the Picnic in the Park items was prepared.**

Signed :

Councillor Sue Ellis dated :



