

# Wickersley Parish Council

## Minutes of the Events Committee Meeting

Tuesday 28<sup>th</sup> February at 2.00pm held at Wickersley Community Centre

Members : Cllr S Ellis (Chairperson), C Grimes, B McNeely, P Beighton, J Robinson

In attendance: Cllr S Ellis, C Grimes, B McNeely, P Beighton, J Robinson

In attendance: J Whitworth (Assistant Clerk)

The Chair welcomed all the attendees

**198 To receive apologies for absence**

No apologies as everyone is in attendance

**199 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under the Public Bodies (Admission to Meetings) Act 1960, S1 (2)**

There are no members of the public or press present

**200 To approve minutes of last meeting held on 17 January 2023**

There was a couple of grammatical mistakes but apart from that the minutes were agreed

**201 To receive financial update**

Financial update provided and Events have £539 left from the budget. It was decided to use this for the picnic in the park event and make an extra payment for the marquee.

**202 To discuss the Picnic in the Park event**

Signed :

Councillor Sue Ellis dated :

*Sue Ellis* 28/3/2023

Cllr Ellis and the assistant clerk attended the Gaslamp and spoke to them about providing services for the bar. They offered to provide the bar and also food. They are suggesting that they could do a hog roast, barbeque and pizza. It was agreed that this would be all the food required apart from the fair who usually have a burger van.

The marquee and gazebos all need to be erected by 9.30am.

A compere is still needed and entertainment needs to be organised. It was suggested that we have 45 minute sets. Cllr Robinson offered to see if the band he plays in could attend to do a set. This was greatly appreciated. He will also see if some other people he knows could attend to play. It was suggested to go to Wickersley Comprehensive School to see if any performers wished to attend. Assistant Clerk to contact the school. It was also suggested to see if any of the WCCA users wanted to do any demonstrations. Assistant clerk to contact the users. Assistant clerk has contacted a couple of performers who have quoted a price. It is hoped to have performers performing voluntarily.

Stalls were discussed, assistant clerk has asked the charities who attend the Christmas event. A facebook post will be done in due course for other businesses to apply for a stall. Each stall is allowed 1 vehicle.

It was discussed about what food options would be available. Winthrop will be providing cakes, tea and coffee. The Gaslamp have a hog roast, barbeque and also pizza. The fair usually have a burger van and there will also be the coffee seller.

A generator is needed and also tables and chairs. 30 tables and 150 chairs have been ordered so it was agreed that Winthrop have 25 tables and 100 chairs and the remainder to be put in the entertainment marquee. The bowling club could be contacted to see if they would wish to put on a match and also if we could use their facilities for water. The scouts may be able to ferry the water so the assistant clerk is to contact them.

The churches need to be informed as well as the local school. The neighbours will need to be told about the event.

The entrance on Oak Tree Close will need a ramp as it is not a dropped curb. Assistant clerk to speak to the caretaker to ask if there is anything at the community centre.



Signed :



Councillor Sue Ellis dated :

Decorations were discussed and guy rope tapes are needed for safety. It was suggested to have flags and bunting. This is something to be decided once all costs have been met.

A cost sheet is needed and a list of volunteer jobs. A further meeting is needed before the next meeting on 18<sup>th</sup> April, assistant clerk to arrange this and to put together a costing sheet and a list of volunteer jobs.

It was discussed about whether the library may want to do something, assistant clerk to speak to them to ask.

**203 To discuss the Easter event**

Cllr Grimes has purchased some easter eggs from Morrisons who have kindly given us some extra eggs. Cllr Ellis hasn't yet decided what to do, whether to do the Giants. This will be discussed at a further meeting.

**Date of next meeting 18 April 2023**

Signed :



Councillor ~~Sue~~ Ellis dated :



