

**Minutes of the R and E Committee Meeting held on  
25 July 2023, at Wickersley Community Centre**

Members: Cllrs: A Bates (Chairman), P Beighton, C Grimes, M Godfrey,  
K Phillips, M Scott, P Whitworth, J Robinson

In attendance: Cllrs: A Bates (Chairman), P Beighton, M Godfrey, K Phillips,  
P Whitworth

Additional attendees: J Whitworth (Assistant Clerk)

**001 To receive apologies for absence**

Apologies received from Cllrs C Grimes, M Scott and J Robinson.

**002 Appointment of Vice Chair**

Cllr Beighton put herself forward for Vice Chair, this was seconded by Cllr Phillips and the committee agreed unanimously to appoint Cllr Beighton as Vice Chair.

**003 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Public Bodies (Admission to Meetings) Act 1960, S1 (2))**

**Resolved:** no agenda items are to be confidential.

**004 To review Terms of Reference for the merger of Environment & Recreation Committees (to be ratified by full Council)**

This was discussed.

Suggested amendments suggested for the Recreation TOR document namely Paragraph B to change the wording to seek instead of include.

To take out paragraph C, this paragraph was discussed and it was suggested that the committee currently don't do this, this summer the Lions had said they were prepared to fund an activity but they weren't going to run it so the committee would have to organise it and find volunteers to run any event.

Item D to change to parish residents rather than children and young people.

This was proposed by Cllr Bates and agreed by all committee members.

Environment TOR was discussed.

The proposal was to change the wording in item D from daily to regular,

Item F change from children and young people to parish residents.

This was agreed by the committee.

Cllr Philips suggested that perhaps item D in the recreation TOR and item F in environment could be put together as they were similar and the committee agreed with this.

The amendments are to be put into one document to be agreed by the Committee.

It was then discussed about what to call the new merged committee. Cllr Phillips suggested R & E and the committee agreed.

Cllr Phillips then asked about membership to the committee. Cllr Bates explained that the 2 committees have merged and need formatting and approval. There are to be 6 spaces on the committee and it is a matter of who wants to be on the committee but the maximum membership would be 6.

**Action: Assistant Clerk to put together a merged TOR which is to go before full council**

**005 To approve the minutes of Recreation Committee of 7 March 2023**

Minutes approved and signed.

**006 To approve the minutes of the meeting of Environment Committee of 24 April 2023**

Minutes approved and signed.

**007 To note any matters arising from the Recreation meeting of 7 March 2023**

No issues arising.

**008 To note any matters arising from the Environment meeting of 24<sup>th</sup> March 2023**

Cllr Philips raised the issue of ownership of the shed at the community centre. Cllr Bates informed the committee that this may not now be relevant. The issue was surrounding having a garage put at the community centre in place of the shed to potentially house an electric vehicle. Consideration is now being given to this being placed at Bob Mason where there is already a garage there which is currently housing the youth shelter. Cllr Bates will be putting a proposal together to get a vehicle and possibly testing having one for a week or so to see how useful it would be. Cllr Beighton informed the committee that the benches are on order, the area at Almond Glade has been tidied up and that bench will be replaced on 8 August 2023, then the second bench will be organised for delivery and installation. There was also to be a plaque for the tree which was planted in Wickersley Park, this has been scrapped at the present time due to the high cost involved, the tree is growing well.

**Action : Assistant Clerk to order the second bench once the one due for delivery on 8<sup>th</sup> August has been installed.**

**009 To note any issues arising from members of the public in attendance**

There are no members of the public in attendance.

**010 Issues arising from members present**

There are no issues from any members present.



**011 To receive a financial update and merging of accounts**

The accounts shown were given to the committee members

Tanyard Owner - Contribution	£0.00	£4,626.00	£4,626.00	£4,626.00	£0.00
Environment - Other Income	£0.00	£0.00	£0.00	£0.00	£0.00
<b>Total Environment</b>	<b>£0.00</b>	<b>£4,626.00</b>	<b>£4,626.00</b>	<b>£4,626.00</b>	<b>£0.00</b>
Bob Mason Income	£1,255.00	£0.00	£1,255.00	£2,250.00	£-995.00
<b>Total Recreation Grounds</b>	<b>£1,255.00</b>	<b>£0.00</b>	<b>£1,255.00</b>	<b>£2,250.00</b>	<b>£-995.00</b>
7 Handypersons materials	£54.53	£1,400.00	£1,454.53	£1,500.00	£-45.47
3 Tanyard - refuse collection	£844.35	£2,400.00	£3,244.35	£2,800.00	£444.35
3 Tanyard toilets - Maintenance	£126.59	£500.00	£626.59	£1,000.00	£-373.41
2 Tanyard toilets - ground rent	£0.00	£100.00	£100.00	£100.00	£0.00
1 Tanyard toilets - warden honorarium	£131.25	£393.75	£525.00	£525.00	£0.00
2 Tanyard toilets - non domestic rates	£0.00	£0.00	£0.00	£0.00	£0.00
3 Tanyard toilets - water & electricity	£238.45	£720.00	£958.45	£1,350.00	£-391.55
4 Tanyard - rock salt / gritting	£0.00	£0.00	£0.00	£100.00	£-100.00
5 Monthly gardening contract	£1,517.49	£7,482.51	£9,000.00	£9,000.00	£0.00
5 Gardening & landscaping work-other	£60.90	£1,000.00	£1,060.90	£1,500.00	£-439.10
7 Churchyard annual grant	£0.00	£1,000.00	£1,000.00	£1,000.00	£0.00 NEW
<b>Total Environment</b>	<b>£2,973.56</b>	<b>£14,996.26</b>	<b>£17,969.82</b>	<b>£18,875.00</b>	<b>£-905.18</b>
2 Recreation Grounds	£94.50	£4,000.00	£4,094.50	£4,200.00	£-105.50
1 Bob Mason Pavilion	£435.75	£2,500.00	£2,935.75	£3,200.00	£-264.25
2 Grounds Maintenance Contract	£2,256.12	£13,243.88	£15,500.00	£15,500.00	£0.00
3 Wickersley Park Boundary Maintenance	£1,500.00	£1,000.00	£2,500.00	£2,500.00	£0.00 NEW
4 Recreation Grounds - Playground Repairs	£0.00	£3,500.00	£3,500.00	£3,500.00	£0.00 NEW
<b>Total Recreation Grounds</b>	<b>£4,286.37</b>	<b>£24,243.88</b>	<b>£28,530.25</b>	<b>£28,900.00</b>	<b>£-369.75</b>

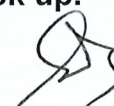
**012 Bob Mason Recreation Ground**

**012.1 Recreation / Play inspections report update**

The inspection report was gone through, some of the items have been dealt with and RMBC have been asked to carry out some of the work. The area underneath the slide is being used by teenagers and it would be a shame to take this from them as they don't have anywhere else to sit to keep dry. Cllr Godfrey asked whether the shelter could be put back up, Cllr Bates said that that this should be considered and to put it at the bottom end of the field. Cllr Bates would also like to see the slide replaced but that the shelter should be a priority. It is understood that another Council had been approached to ask about the cost of their play equipment and the assistant clerk is to look into this. RMBC now have a policy regarding herbicide spraying, it is suggested that we spot spray areas what need to be done. This item regarding the shelter and play equipment will need to be put on the next R & E agenda. The safety surfaces are always noted in the reports. A quote has been received from Lightmain for Wickersley Park which will be discussed later in the meeting.

**Action : Assistant Clerk to speak to Clerk Admin about previous discussions regarding play equipment. Assistant Clerk to look into cost of having the shelter put back up.**

**012.2 Grounds Maintenance**



This will be due for renewal next year. It is suggested that this be sub divided further into sections so separate quotes for each area can be provided.

**Action : The grounds / gardening contract needs to be sub divided so that contractors are able to quote per section.**

### 012.3 Users / Hirers

There are several hirers at the present time, some are still to pay and receive a key, this is being monitored. There are also our regular teams who have some friendly games on over the summer. Users are still using the pitch without having a permit and this is something Cllr Bates is waiting for a teams meeting to be arranged to discuss this matter with other Councillors to try and ascertain who is using the facility and try and sort the issue out. Assistant clerk is to ask the Clerk whether a date has been set for this meeting yet. Wickersley Youth have approached us to ask for a 9 x 9 pitch. We have a quote from Bothams to mark out the pitch but they have said 30 x times, Cllr Bates says this is too frequent and will only need doing 12 times, which works out at once per fortnight. Costs were discussed and based on 12 x marking out and use of the toilets the committee agreed to a cost of £40.

**Action : Assistant Clerk to liaise with the clerk regarding a teams meeting date. Assistant Clerk to contact Bothams to discuss the marking out of the 9 x 9 pitch and our requirements. Assistant Clerk to contact Wickersley Youth regarding the cost of the 9 x 9 pitch.**

### 012.4 Bike Track & Footpath

This is now complete and everyone is happy with it.

### 012.5 Play equipment replacement priorities – meeting for March

To be put on agenda for the March meeting.

## 013 Wickersley Park Update

### 013.1 Recreation / Play inspections report update

The committee were informed of which works had been carried out and which were to be carried out by RMBC. The surfaces have been noted as needing work doing to them. The quotation from Lightmain was very high and to have all the works carried out it would be in the region of £4,500. This needs to be looked at once the path has been completed. It was decided to try and get this done over the winter when the park isn't used as much so it is ready for spring. The work on the paths will produce some soil which can

be used for the surfaces which have been highlighted in the report. The company who have quoted are the company used by RMBC, it is likely that this will require a further visit to discuss requirements. There is a new bin which is awaiting installation. The issue is getting some concrete, but Cllr Bates is looking into organising this. The gym equipment will need to be looked at, assistant clerk to speak to clerk admin to discuss this.

**Action : Assistant Clerk to speak with the Chair and consider another meeting with Lightmain. Assistant Clerk to provide quotes for bins to the Chair. Assistant Clerk to speak to Clerk Admin about the gym equipment. Assistant Clerk to speak to the Chair to see if any assistance is needed regarding installing the bin in Wickersley Park.**

**013.2 Grounds Maintenance**

Cllr Bates informed the committee that a telephone call had been received from a member of the public about trees on the boundary of Spruce Avenue. The member of the public has been advised that the trees won't be cut back until later in the year, The member of the public was unhappy about this and informed Cllr Bates he would be taking the matter to RMBC, he was advised he could take this to the chair of the parish council if he so wished.

**013.3 Solar Lighting**

This is now complete and the lights work really well.

**013.4 Refurbishment of footpath**

The committee were informed that the temporary assistant clerk has informed all parties whether they had been successful or not. The successful company said they would be contacting the clerk admin about the footpaths. Concern was raised about the unsuccessful applicants being told before the chosen company had confirmed there would be no issues with the work proposed. If this company come back with any problems or can't do what has been asked then the second company would be asked to carry out the work.

**013.4 Disabled Access Points (Minute 6447 of Full Parish Council 17.04.2023)**

Cllr Bates said that he understood that RMBC should be contacted to ask for any current advice they have or options. We cannot allow nuisance vehicles and believe that the current access allows standard wheelchairs.

**Action : Assistant Clerk to ask RMBC if there are any current guidelines or advice surrounding disabled access.**

**014 Tanyard**

Chairman initials:



**014.1 Tanyard Owners Contribution**

The assistant clerk informed the committee that the clerk admin had done a calculation and thinks that we could justify asking for a rise. It was suggested that a bit could be added on for inflation over 2023 and the figure asked for should be £6,000. The assistant clerk informed the committee that its based on the hours the handymen work on the Tanyard, and other factors and that she would ask the handymen how much time they spent working on the Tanyard. Cllr Bates suggested that a calculation be done for the last 20 years to work out the difference and justify the increase that way.

**Action : Assistant Clerk to discuss this issue with Clerk Admin and the Clerk and to obtain a true record from the handymen about how much real time is spent at the Tanyard working.**

**014.2 Vermin Infestation & Environmental Issues**

The committee were informed of the issues around the back of the Tanyard and reports of rats. The Tanyard owners have been informed and said they would look at their pest control. Another issue which has been raised is that one of the food outlets have been putting fat outside the back door of their premises.

**Action : Assistant Clerk will report this issue to environmental health.**

**015 Towns and Villages Consultation Fund Update**

The gentleman from RMBC who attended the previous meeting has been contacted by email on 3 occasions but to date no response has been received.

**Action : Cllr Phillips has kindly offered to chase this up.**

**016 Bench Refurbishment Update**

There are 26 benches belonging to the Parish Council in total, 12 of which have been replaced. The bench at Morthen Road / Almond Glade is on order and due to be delivered on 8 August 2023 and will be installed. The other bench will be ordered after that one has been finished and will be installed at Morthen Road / Second Lane. Cllr Bates would like to push to accelerate this and would hope to have 4 benches next year.

**017 To discuss a garage and vehicle for the handymen – to be full council issue**

This is an issue for full council but it is suggested that a garage isn't put at the community centre and that Bob Mason is used.

**018 Brief planning note towards 10 year plan**

This was briefly discussed and the plan is about solving a multitude of problems. With regards to the parish office more space is needed and a secure



store would solve some of this issue Bob Mason would be a secure place for an archive store. There will be a Blue Sky meeting in August to discuss ideas. One is regarding the Christmas event and that the area isn't large enough to accommodate the large amount of people who attend. It was suggested that the Tanyard would be a better option event though they have refused previously. If the shops were asked prior to going to the owners then it would put us in a better position if they agree. The main tree could be put near to the Tanyard bringing it more central. Also the next phases of Wickersley Park will need to be looked at and discussed. The drains at Wickersley Park would need draining at the old village hall site.

**019 To discuss Frequency and next meeting date**

**3 October 2023**

**5 December 2023**

**Meeting closes 8pm**

**The meeting closed at 20:00**

Signed  
(Chair) .....



Date .....

05/12/2023

