



**Minutes of the Full Parish Council Meeting
18:30, 19th June 2023
Held in the Meeting Room, Wickersley Community Centre**

Members: Cllrs: J Barber (Chair), A Bates (Vice-Chair), P Beighton, M Biggin, E Boswell, M Godfrey, C Grimes, B McNeely, K Phillips, J Robinson, M Scott, P Whitworth & M Woodhead

In attendance: Cllrs: J Barber (Chair), A Bates (Vice-Chair), M Biggin, B McNeely, J Robinson, M Scott, P Whitworth & M Woodhead

In attendance: A Naylor (Acting Parish Clerk), A Chester (Winthrop Organiser), C Lavell-Smith (Parish Clerk) attending as a member of the public, and 2 other members of the public

6458 Prior to the commencement of the agenda items, the Chairman, Cllr J Barber, advised of receipt of the resignation of Councillor Naveen Judah on 18/06/2023. Cllr Barber expressed thanks for former Cllr Judah's involvement in the Parish Council. The Parish Council now has 3 vacant seats.

6459 To receive apologies and approve apologies for absence

Apologies received from Cllrs: P Beighton (holiday), M Godfrey (holiday), C Grimes (holiday) and K Phillips (illness).

Cllr E Boswell has also emailed ahead of the meeting to advise of issues and is expected to arrive late. *Post-meeting note: Cllr E Boswell did not make it to the meeting.*

6460 To note any declarations of interest on items to be discussed at this meeting

None declared.

6461 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business being transacted, Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

No items were moved to confidential.

6462 To discuss Police & crime matters

There was no police presence at this meeting. Cllr Barber advised that the Police were due to attend the July meeting. No matters were raised by Councillors.

Cllr Barber advised that he would be attending an RMBC CAP meeting in the near future and if any Police data/statistics were provided at that meeting, he would share these with the Parish Council.

6463 To consider any matters from members of the public in attendance

One member of the public relayed an issue which had been brought to their attention regarding the behaviour of youths at Bob Mason Recreation Ground; there have been multiple instances of gatherings of youths being overly rowdy and in some instances causing damage in the area recently. This was noted by Councillors.

6464 To consider any matters from Councillors in attendance

Cllr Whitworth mentioned an issue which had been discussed at a previous meeting regarding unsafe parking around the top of Sycamore Avenue at school pick up times. Cllr Barber advised he would be raising this matter with the Police at the upcoming CAP meeting.

6465 To approve the minutes of the Full Council Meeting held on 15th May 2023

RESOLVED unanimously that the minutes of the meeting of 15th May 2023 are approved as a true record.

6466 To note matters arising from the minutes of the council meeting on 15th May 2023

Ref. minute 6439, relating to the election of vice-chairperson of the council, the Acting Clerk asked Cllr Bates to sign the acceptance of office following his election at the May council meeting. Cllr Bates duly signed the 'declaration of acceptance of office of vice-chairperson'.

Ref. minute 6449, relating to councillor vacancies, Cllr Barber advised members that no applications had yet been received for the positions.

Ref. minute 6455, relating to future meeting dates, Cllr Bates raised that the Recreation and Environment committees had been merged and therefore the schedule now needs to be updated.

Action: Clerking team to update the committee schedule.

Ref. minute 4655, relating to an additional meeting which had been provisionally scheduled for Monday 26th June for the purpose of receiving the internal audit report and signing off the relevant AGAR sections, Cllr Barber advised that this was not required as the internal audit report had been received in time for inclusion at this meeting, and therefore the AGAR is to be signed off today.

6467 To receive and note the internal audit report

Cllr Barber introduced the item. The Acting Clerk then summarised the internal audit process and the content of the provided report, alongside the Internal Audit Report on page 3 of the AGAR. There was 1 non-conformance raised in relation to assertion L; this was due to the 2017/18 AGAR not being available on the Parish Council website. This has since been rectified.

The Acting Clerk advised there had also been some recommendations made within the full audit report, which have been incorporated into arising the action plan, to be considered under the next agenda item.

Councillors received and noted the Annual Internal Audit Report.

6468 To receive and approve the resulting action plan following the internal audit, as prepared by the Chair of Finance & the Acting Clerk

The action plan prepared by the Acting Clerk & Chair of Finance Committee (Cllr Barber) was presented to councillors. The Acting Clerk talked through the recommendations made by the internal auditor, and the resulting actions to be taken.

There was discussion around the general (financial) reserves; it was stated that this is due to be reviewed as part of the business planning process during this year. This is stated on the action plan.

On the internal audit report (and consequently the action plan being discussed) there is a recommendation to carry out a review of direct debits 'bi-annually' – Cllr Bates raised a query as to which definition of this word was intended, every two years, or twice per year. Cllr Barber and the Acting Clerk understand that the auditor means every two years, but this will be clarified with the auditor for preciseness.

Action: Acting Clerk to clarify with the internal auditor, the intended meaning of the word 'bi-annually' within the audit report.

In relation to a recommendation around authorisation of invoices, it was discussed that the use of purchase orders, above a certain prescribed amount, and/or for one-off orders, should be introduced as part of the actions to be taken. This suggestion was agreed by councillors.

Action: Acting Clerk to update the action plan to reflect the above, and to ensure that this is incorporated into the upcoming annual review of Financial Regulations; a suggested addition is to be made when brought to Full Council next month.

RESOLVED unanimously to approve the action plan arising from internal audit, amended to include 'introduce the use of purchase orders, to be incorporated into the Financial Regulations at the annual review.'

The action plan will be worked upon during the year and will be overseen by the Finance Committee.

6469 To approve the AGAR Section 1, Annual Governance Statement (2022/23)

The Acting Clerk read out the nine statements from the AGAR Section 1 - Annual Governance Statement 2022/23.

In relation to statement 9, the Acting Clerk advised that the Parish Council had identified that they were the sole trustee for the charity 'Miners Welfare Recreation or Pleasure Ground' and have completed a nil return for the financial year (there has been no activity for the charity since at least 2001/02). Further background information is to be provided under agenda item 14.

RESOLVED unanimously to agree yes to each of the statements and to approve the AGAR Section 1 - Annual Governance Statement 2022/23.

6470 To approve the AGAR Section 2, Accounting Statements (2022/23)

RESOLVED unanimously to approve the AGAR Section 2 - Accounting Statements (2022/23).

6471 To approve the Annual Governance and Accountability Return (2022/23)

RESOLVED unanimously to approve the Annual Governance and Accountability Return (2022/23).

6472 To discuss the Miners Welfare Recreation or Pleasure Ground charity, of which the Parish Council is the sole trustee

Contact had been received by the Acting Clerk from the Charity Commission, regarding the submission of an annual return for a charity (523993 - MINERS WELFARE RECREATION OR PLEASURE GROUND), of which the Acting Clerk, Clerk and members of the council were unaware.

On investigation, it was found that the PC is a sole trustee of the aforementioned charity, however an annual return had not been completed since the previous Clerk was in post, 2017/18, and there had been no handover of information in respect of this to the current Clerk (though nil returns since 2001/02 through to 2017/18). Previous correspondence on the matter has been located in archive documents; there is a small parcel of land forming part of the council-owned Bob Mason Recreation Ground, that is held in charitable trust.

A nil return has now been submitted for the financial year, and for the preceding years which had not been completed, as there is and has been no income or expenditure which relates to the charity. The details have also been updated as required for future contact from the Charity Commission. Future returns will be completed annually.

6473 To receive a report from the Governance Review Working Group, and to consider the recommendations made within the report

Cllr Scott, member of the Governance Review Working Group, talked through the content of the report, summarising the process that the group had been through and the reasoning behind the recommendations being made.

In relation to section 1 of the report, 'Code of Conduct', the following recommendations are made within the report:

1. All members should familiarise themselves with the Code of Conduct and raise issues promptly as they arise.
2. The Code of Conduct should be accessible at each meeting of the full council and committees.
3. Appendix C should be removed from the Wickersley Parish Council Code of Conduct document.
4. The Code of Conduct should be brought to full council on a yearly basis for review.

RESOLVED unanimously to implement the above recommendations 1 to 4, in relation to the Code of Conduct.

In relation to section 2 of the report, 'Standing Orders', the following recommendations from the report, as amended through discussion at this meeting, were proposed:

1. All councillors should read the Standing Orders as a matter of urgency and seek clarity if there are any issues.
2. At least one copy of Standing Orders should be available for reference at each council meeting (full council and committees).
3. Clarification of point 4 d xv; what constitutes a report. The Standing Orders should be updated to state a brief report of committee work since last council be provided

- as a monthly, verbal update from committee chairs. It should not be used a means of adding items to the agenda.
4. Change point 6 e to read: *'If the chairman of a committee convenes an Extraordinary meeting, then the draft minutes of the meeting shall be presented to the next Full Parish meeting'*.

RESOLVED unanimously to implement the above recommendations 1 to 4, in relation to the Standing Orders.

In relation to section 3 of the report, 'Terms of Reference and Committee Chairs', the following recommendations from the report, as amended through discussion at this meeting, were proposed:

1. The Chair and Vice Chair of the full council should be ineligible to sit on HR committee.
2. HR Committee to consider the terms of reference with regard to concerns raised in the governance review report and produce a revised document for discussion and approval at full council.
3. The timings of all committee meetings shall be determined annually by agreement of the committee members following appointments in May each year, in order not to exclude the participation of any councillor.

RESOLVED unanimously to implement the above recommendations 1 to 3, in relation to Terms of Reference and Committee Chairs.

In relation to section 4 of the report, 'HR Policies', the following recommendations from the report, as amended through discussion at this meeting, were proposed:

1. HR committee undertake a review of all policies within the HR remit and utilise good practice from local government and other organisations to ensure the Parish Council policies are fit for purpose. Prior to beginning this process, an initial meeting to be held between the HR Committee and Governance Review Working Group to agree the focus and direction of the review work.
2. HR Committee report to council on a quarterly basis specifically on the policies reviewed and progress to date.

RESOLVED unanimously to implement the above recommendations 1 to 2, in relation to HR Policies.

Action: The necessary documents to be reviewed and updated in respect of the above four resolutions, with sign off of updated documents by committees and/or full council as appropriate.

6474 To receive an update on the Parish Council reset work, and to consider the recommendations made within the paper provided

Cllr Barber talked through the reset paper, summarising the work completed so far and that which is ongoing or upcoming.

During the update around the business planning process, Cllr Bates advised that he has been working on a draft paper which he hopes to bring to full council once finished, regarding the longer-term plan/vision of the Parish Council, which led to further discussion. Cllr Biggin raised a point around consultation with parishioners as part of any such vision and creation of plans.

The paper made a proposal to hold an 'Introduction to our Business Plan' session ahead of the July meeting, to take place 5.30 to 6.30pm, prior to commencement of the meeting. Councillors were supportive of this.

Action: Cllr Barber & Acting Clerk to prepare this session, to be delivered 5.30pm on Monday 17th July, immediately prior to the full council meeting.

Action: Cllr Barber, Cllr Bates & Acting Clerk to meet ahead of the next council meeting in July, to consider the presentation of Cllr Bates' ideas/proposals alongside the 'Introduction to our Business Plan' session.

In relation to the YLCA Whole Council Training referenced in the paper, the content of this session is to be shared again with councillors, along with costings, and options for dates to be voted on by members.

Action: Acting Clerk to circulate the above.

6475 To review the Terms of Reference for committees

Following the Governance Review Working Group's report earlier in this meeting, it was suggested that all individual committees are to review their Terms of Reference and bring back to full council for ratification.

Action: Each committee to add the review to their next meeting agenda.

6476 To appoint councillor members of Wickersley Community Centre Association

This agenda item was brought forward by the Chairman, to appoint the WCCA committee members prior to consideration of the other committees, as membership is currently at only 1 of 4 councillor seats.

Cllr Phillips had expressed her desire to remain on the committee, via the Acting Clerk. Cllr McNeely is a current member of the committee, but as a community member presently. Cllr McNeely expressed her interest in sitting on the committee instead as a parish councillor, as she has done in the past. Both these appointments were agreed, and other interest sought from councillors. Cllrs Whitworth and Robinson were appointed to the 2 remaining seats.

Membership is now at the full 4 members; Cllrs McNeely, Phillips, Robinson & Whitworth.

6477 To review committee membership and appoint members to all committees

6477.1 Winthrop Committee

No amendments to membership were made.

Membership is at 6 members (full committee); Cllrs Barber, Beighton, Grimes, Robinson, Woodhead & Whitworth.

6477.2 HR Committee

Cllr Barber was formerly a member of the HR committee, however following the resolution at minute 6473 to prohibit the Chair and Vice Chair of the full council from

sitting on the HR committee, Cllr Barber is no longer able to stand as a member.

Other current members expressed their wish to remain on the committee, leaving two other seats vacant. Cllr Phillips and Cllr Godfrey had both expressed their interest in joining this committee, via the Acting Clerk. No other interest was tendered; Cllrs Phillips & Godfrey will join the existing members on the committee.

Membership is at 6 members (full committee); Cllrs Beighton, Godfrey, Phillips, McNeely, Woodhead & Whitworth.

6477.3 Finance Committee

Former Cllr Judah was previously on the finance committee; his resignation means that there are currently 3 members, leaving 2 vacant seats (max. membership of this committee is 5). No interest was shown from other councillors to join the committee. The 3 existing members will remain on the committee.

Membership is at 3 members (2 vacant seats); Cllrs Barber, Boswell & Grimes.

6477.4 Recreation & Environment Committee

The Recreation & Environment Committee is a newly merged committee, and as such does not have established Terms of Reference, which would state max. membership. It was suggested that the current members of both committees remain and attend the first meeting, where the Terms of Reference be drafted (for ratification by full council); this will set the max. membership and from there the final decision on membership can be confirmed.

There are currently 8 existing members when the two committees are combined; Cllrs Bates, Beighton, Godfrey, Grimes, Phillips, Robinson, Scott & Whitworth.

Once Terms of Reference are established, membership will be re-confirmed.

6477.5 Planning Committee

No amendments to membership were made.

Membership is at 4 members (full committee); Cllrs Bates, Godfrey, McNeely & Woodhead.

6477.6 Woodland Committee

There is currently 1 vacant seat; no interest was shown from other councillors in joining the committee. No amendments to membership were made.

Membership is at 5 members (1 vacant seat); Cllrs Biggin, Boswell, Phillips, Scott & Woodhead.

6477.7 Events Committee

There is currently 1 vacant seat, though the committee is currently suspended until September. No interest was shown from other councillors in joining the committee. No amendments to membership were made.

Membership is at 5 members (1 vacant seat); Cllrs Beighton, Boswell, Grimes, McNeely & Robinson.

6478 To elect Chairmen of committees:

6478.1 Winthrop Committee

Cllr Barber was nominated as Chairman.

6478.2 HR Committee

Cllr Woodhead was nominated as Chairman

6478.3 Finance Committee

Cllr Barber was nominated as Chairman.

6478.4 Recreation & Environment Committee

Cllr Bates was nominated as Chairman.

6478.5 Planning Committee

Cllr Godfrey was nominated as Chairman.

6478.6 Woodland Committee

Cllr Scott was nominated as Chairman.

6478.7 Events Committee

Cllr Grimes was nominated as Chairman.

RESOLVED unanimously to support the above appointments of committee Chairmen.

6479 To elect representatives to non-council committees and groups:

6479.1 Wickersley Allotment & Garden Society

Cllr Bates & Cllr Woodhead were appointed.

6479.2 Wickersley Village Bowls Club

Cllr Bates & Cllr Phillips were appointed.

6479.3 Board of Trustees for the Wickersley Charities

Cllr Grimes was appointed.

6479.4 YLCA

Cllr Woodhead & Cllr Robinson were appointed.

Action: Acting Clerk to provide information to Cllr Robinson regarding the level of involvement/duties expected in the role as YLCA liaison.

Cllr Bates advised that he would also be happy to assist with the parish newsletter should any input be required.

6480 To receive an update on and to consider the development proposals for Winthrop Gardens

Cllr Barber talked through the paper which had been provided in respect of this agenda item, outlining the background, the previous decisions made by the parish council, and the proposed options moving forward.

Cllr Barber asked for views from councillors in terms of which options were supported to be further explored.

NOTE: Standing Orders were resolved to be extended by 15 minutes at 20:30

Cllr McNeely felt that a wooden structure/finish may be most in keeping with the location and overall site. It was suggested that there are a variety of options of cladding available for the modular building option, so this wouldn't necessarily restrict the choice to the log cabin-style option.

The overall view was that the modular building option would appear to be the best option to explore further, in terms of longevity of the building and costing.

Cllr Bates asked that the business case for the development be shared with councillors prior to the July meeting.

Cllr Whitworth asked if plans/drawings of the potential options would be available to view at the July meeting. Cllr Barber advised that some example images would be provided.

It was agreed that the July meeting would be held at Winthrop, and would commence with a site tour of Winthrop and further discussion of the development options.

6481 To consider financial matters including:

6481.1 The authorisation of payment of accounts since the last meeting

The list of payments to be authorised was considered by councillors.

RESOLVED unanimously that the following payments are approved:

WICKERSLEY PARISH COUNCIL APPROVAL OF PAYMENTS SCHEDULE 19/06/2023 Parish Council Meeting						
Date	Payment Method	Total	VAT	Net	Payee	Particulars of Payment
June 2023						
19/05/2023	DD	£2,508.09	£0.00	£2,508.09	SYPA	Superannuation (Apr wages)
20/05/2023	BACS	£9,908.34	£0.00	£9,908.34	Staff Salaries	May Salaries
		£2,386.09	£0.00	£2,386.09	HMRC	PAYE & NI (May wages)
19/06/2023	DD	£2,337.37	£0.00	£2,337.37	SYPA	Superannuation (May wages)
17/05/2023	DD	£77.40	£12.90	£64.50	Sage	Monthly fee - May 23
25/05/2023	BACS	£50.00	£0.00	£50.00	Charlie Goodge	Payment of thanks - Wickersley Gala
25/05/2023	BACS	£50.00	£0.00	£50.00	Peter Kay	Payment of thanks - Wickersley Gala
24/05/2023	DC	£4.98	£0.83	£4.15	Amazon	Push pins for noticeboards
30/05/2023	DD	£95.44	£0.00	£95.44	Business Stream	Tanyard toilets water bill 15/02 to 14/05
05/06/2023	DD	£1.30	£0.00	£1.30	Business Stream	Winthrop water bill 11/02 to 10/05
05/06/2023	DD	£14.20	£0.00	£14.20	Business Stream	Bob Mason water bill 11/02 to 10/05
16/06/2023	DD	£53.06	£2.53	£50.53	N Power	Tanyard toilets electricity 01/04 to 30/04
16/06/2023	DD	£182.76	£8.70	£174.06	N Power	Bob Mason electricity 01/04 to 30/04
30/06/2023	DD	£13.10	£0.62	£12.48	N Power	Roundabout FP electricity 01/04 to 30/04
		£6.94	£1.16	£5.78	John Needham	Expenses - petrol for strimmer (strimming @ Gorse)
		£1,353.67	£225.61	£1,128.06	Bothams Prestige	Monthly grounds maintenance contract - Apr 23
		£1,800.00	£300.00	£1,500.00	Valeside Tree Care	Wickersley Park tree works
		£40.00	£0.00	£40.00	ALCC	C Lovell membership renewal
		£1,232.95	£205.49	£1,027.46	Festive Lights	Christmas lights & connectors

		£66.92	£11.15	£55.77	Fireguard Ltd	Winthrop fire extinguisher services
		£96.00	£16.00	£80.00	Fireguard Ltd	Winthrop PAT testing
		£21.02	£3.50	£17.52	Kinspeed	Monthly backup fees - Apr 23
		£160.00	£0.00	£160.00	Abel Electrical & Heating Services	Service of 2x boilers & gas safety cert
		£1,435.19	£113.31	£1,321.88	A Chester expenses	Winthrop expenses Apr 23
		£60.00	£0.00	£60.00	Wickersley Community Centre Association	Winthrop room hire (afternoon tea)
		£384.00	£64.00	£320.00	Glendale Countryside	Tree & shrub works to area adjacent Oaklands (replacement bench)
		£381.02	£63.50	£317.52	Kinspeed	Quarterly support contract (Jun-Aug) & monthly backup fees (May)
		£71.18	£11.86	£59.32	Killis	Handyman & Tanyard toilet supplies
		£161.73	£26.95	£134.78	QDOS	Stationery
		£9.90	£1.65	£8.25	QDOS	Stationery
		£120.00	£20.00	£100.00	Real World Business	Monthly payroll fees - April 23
		£1,207.96	£145.13	£1,062.83	A Chester expenses	Winthrop expenses May 23
Various May	DC	£644.63	£10.01	£634.62	Winthrop debit card expenditure	Winthrop expenditure May 23
17/06/2023	DD	£77.40	£12.90	£64.50	Sage	Monthly fee - Jun 23
		£144.00	£24.00	£120.00	Rotherham Advertiser	Tender advert fee
19/06/2023	DD	£72.00	£12.00	£60.00	KCM	Bob Mason bin collections May 23
19/06/2023	DD	£239.76	£39.96	£199.80	KCM	Tanyard bin collections May 23
		£172.80	£28.80	£144.00	St John Ambulance	Gala first aid provision
		£60.00	£10.00	£50.00	Rotherham Advertiser	Councillor vacancy advert
		£37.80	£6.30	£31.50	APC	Monthly pest control fee (Jun)
		£535.00	£0.00	£535.00	Spectrum Futures CIC (VAR)	Internal audit fee
16/06/2023	DD	£292.99	£13.95	£279.04	Eon Next	Winthrop electricity 01/05 to 31/05
22/06/2023	DD	£12.26	£0.58	£11.68	British Gas	Feeder pillar electricity (health centre) 02/05 to 01/06
10/07/2023	DD	£12,944.47	£0.00	£12,944.47	PWLB	Loan repayment
		£1,353.67	£225.61	£1,128.06	Bothams Prestige	Monthly grounds maintenance contract - May 23
		£51.71	£8.62	£43.09	NALC	Local Councils and Communication Strategies online training (C Lavell, Oct 22)
15/06/2023	DC	£18.75	£3.13	£15.62	Amazon	Bubbles for Teddy Bears Picnic event
20/06/2023	BACS	£10,363.61	£0.00	£10,363.61	Staff Salaries	June Salaries
June Total		£53,311.46				

6482 To consider planning and licensing applications

The associated planning papers had been circulated prior to the meeting for information for councillors. The applications received since the last meeting are listed below:

RB2023/0637 Sreemaa-Heasley Sledgate Lane Wickersley
Application to vary condition No.2 (materials to be used) imposed by RB2022/0865

RB2023/0638 Adj 4 Woodside Court Wickersley
Application to undertake works to a tree(s) protected by RMBC TPO No. 3 1990

RB2023/0644 7 Pinchwell View Wickersley
Porch to front

RB2023/0630 154A Morthen Road Wickersley
Erection of detached garage

RB2023/0698 75 Sycamore Avenue
Demolition of existing front porch and attached garage and erection of two storey front, side and rear and single storey front and rear extension, erection of new front boundary wall and widening of vehicle access

RB2023/0739 49 Gillott Lane Wickersley
Redesign and increase in roof height to existing detached double garage to create rooms in the roofspace

RB2023/0760 3 Nethermoor Drive Wickersley
Two storey side extension

Consideration of all applications was made. Cllr Godfrey, Chair of Planning Committee, has advised of the following recommended representation. This was talked through by Cllr Woodhead in Cllr Godfrey's absence:

RB2023/0698 75 Sycamore Avenue
Demolition of existing front porch and attached garage and erection of two storey front, side and rear and single storey front and rear extension, erection of new front boundary wall and widening of vehicle access

Wickersley Parish Council has concerns about the proposed roof design on the two-storey side extension. The other half of this semi-detached property, as well as all the other houses on Sycamore Avenue, are designed with a hipped roof. However, the proposed extension incorporates a gable roof which will look incongruous in the street scene. It would therefore be contrary to the advice in the Rotherham Householder Design Guide which requires the roof style of two storey extensions to match that of the host property - where the semi is hipped, the extension should have a hipped roof. The PC is of the view that the proposed extension should be redesigned accordingly.

RESOLVED unanimously to submit the objection as detailed above in regard to RB2023/0698, 75 Sycamore Avenue.

6483 To receive an update on the Wickersley Park paths tender and to appoint members to the evaluation panel and set a date for the evaluation panel to assess tenders received

The Temporary Assistant Clerk has been leading on the tender work. The Acting Clerk gave an update on the process, the number of requests received for tender packs, and the number of responses received to date.

Cllr Bates & Cllr Biggin volunteered to be on the evaluation panel, which will meet on the 5th July to review and evaluate the tenders. It was suggested that evening would be better for these appointed members.

Action: Acting Clerk to confirm a suitable time for all members of the evaluation panel to meet on the 5th July.

The evaluation panel will report back to full council at the July meeting for approval/appointment of the preferred contractor.

6484 To consider any general correspondence

6484.1 To consider a donation request from Yorkshire Air Ambulance

A donation request has been received from Yorkshire Air Ambulance; supporting information regarding the number of missions in the local area and the approximate cost per mission were provided in support of the request. 5 rescue missions were carried out directly in the Wickersley area and 4 missions in the surrounding area between April 2021 to March 2022. Each mission in terms of fuel costs on average £243.

Cllr Barber also gave information regarding the charity's reserves figures to councillors from their latest accounts, in order to make a considered decision.

RESOLVED by a majority of 7 votes, to grant a donation of £100 to Yorkshire Air Ambulance.

6484.2 To consider a donation request from Rain Rescue

A donation request has been received from Rain Rescue; supporting information regarding the work that the charity does and the cost of operating the rescue centre were provided in support of the request. The charity is based in Wickersley.

Cllr Barber also gave information regarding the charity's reserves figures to councillors from their latest accounts, in order to make a considered decision.

RESOLVED unanimously to grant a donation of £50 to Rain Rescue.

It was requested that the grant giving policy be circulated to full council.

Action: Acting Clerk to locate the relevant policy covering grants/donations and share with councillors.

6484.3 Bramley & Wickersley Lions offer to support funding of activities for young people during the summer

Bramley & Wickersley Lions made contact to offer funding support towards activities for young people during the summer holidays.

Wickersley Parish Council do not have any youth events/activities planned this year, so are unable to take up the offer at this time. The Recreation & Environment Committee will note the offer for next year, should this be available in future.

In relation to anti-social behaviour and providing diversionary activities, Cllr Scott suggested responding to ask if they'd consider supporting RMBC outreach work (detached youth workers); if so, to put in contact with the necessary person.

6484.4 NALC Star Council Awards 2023

NALC has opened nominations for its Star Council Awards 2023 to celebrate the achievements of the local (parish and town) council sector. The nomination period ends on 28 July 2023. Councillors are to consider if they wish to make any nominations; if so, to send information to the Acting Clerk.

6484.5 Thurcroft & Wickersley South funding award

Cllr Barber reported back to full council that Winthrop Gardens had received notification of being successful in obtaining a grant from Thurcroft & Wickersley South Ward Councillors for new gardening tools.

6485 To note the date of next meeting; Monday 17th July

The next meeting on Monday 17th July will take place at Winthrop Gardens.

The format of the meeting will be as follows:

- 5.30pm – 'Introduction to our Business Plan' prior to commencement of the Parish Council meeting
- 6.30pm – Meeting commences with first item Winthrop tour and further discussion of plans
- 7.00pm – 'Usual' meeting agenda to commence

The future dates of Parish Council meetings and committee meetings are as follows:

Full Council Meetings (commencing at 6.30pm)

- Monday 17th July 2023 (@ Winthrop Gardens)
- Monday 18th September 2023
- Monday 16th October 2023
- Monday 20th November 2023
- Monday 11th December 2023

Committee Meetings

Recreation & Environment 6.30pm

Dates TBC by new combined committee

Planning

To be decided

Winthrop 9.00am (HELD @ WINTHROP)

- Friday 1st September 2023
- Friday 1st December 2023

Woodland 6.30pm

- Tuesday 26th September 2023
- Tuesday 21st November 2023

HR 9.00am

- Wednesday 27th September 2023
- Wednesday 6th December 2023

WCCA 6.30pm

- Monday 10th July 2023
- Monday 23rd October 2023

Finance 10.00am

- Tuesday 28th November 2023

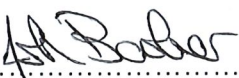
Events 2.00pm

- Tuesday 19th September 2023
- Tuesday 17th October 2023
- Tuesday 28th November 2023 (debrief)

Newsletter - Request for items and editorial meetings

September

The meeting was closed at 20:45.

Signed  (Chairman)

Dated 