



**Minutes of the R and E Committee Meeting held on
5 December 2023, at Wickersley Community Centre**

Members: Cllrs: A Bates (Chairman), P Beighton, M Godfrey,
C Grimes, K Phillips, J Robinson, M Scott, P Whitworth,

In attendance: Cllrs: A Bates (Chairman), P Beighton, M Godfrey,
C Grimes, J Robinson, M Scott, P Whitworth

Additional attendees: J Whitworth (Assistant Clerk)

031 To receive apologies for absence

Apologies received from Cllr Phillips which were accepted.

032 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: no agenda items are to be confidential.

033 To approve minutes arising from the Recreation and Environment meeting of 3rd October 2023

This was discussed and there are some amendments to be made. Assistant clerk will make the amendments and bring it to the next meeting for signing.

Action: Assistant Clerk to amend the minutes to bring to the next meeting for signature.

034 To note any matters arising from the Recreation and Environment Committee meeting of 3rd October 2023

In respect of item 024 – Terms of Reference – this is now completed

In respect of 027.3 – Users / Hirers – this is in progress and an update will be provided.

In respect of 028.3 – Refurbishment of footpath update – The footpath is finished but the damage caused to the ground is still outstanding as the contractors haven't been able to get into the park due to poor weather conditions.

035 To note any issues arising from members of the public in attendance

No members of the public are present.

036 To consider any community matters from Councillors

No matters to be raised.

A handwritten signature in black ink, appearing to be the initials of the Chairman.

037 To receive a financial update

13						
16	Tanyard Owner - Contribution	£0.00	£4,626.00	£4,626.00	£4,626.00	£0.00
17	Environment - Other Income	£0.00	£0.00	£0.00	£0.00	£0.00
18	Total Environment	£0.00	£4,626.00	£4,626.00	£4,626.00	£0.00
19						
20	Bob Mason Income	£1,825.00	£850.00	£2,675.00	£2,250.00	£425.00
21	Total Recreation Grounds	£1,825.00	£850.00	£2,675.00	£2,250.00	£425.00
22						

7	Handypersons materials	£174.54	£500.00	£674.54	£1,500.00	£825.46
8	Tanyard - refuse collection	£1,981.80	£1,415.00	£3,396.80	£2,800.00	£596.80
9	Tanyard toilets - Maintenance	£300.95	£300.00	£600.95	£1,000.00	£399.05
10	Tanyard toilets - ground rent	£100.00	£0.00	£100.00	£100.00	£0.00
11	Tanyard toilets - warden honorarium	£393.75	£131.25	£525.00	£525.00	£0.00
12	Tanyard toilets - non domestic rates	£0.00	£0.00	£0.00	£0.00	£0.00
13	Tanyard toilets - water & electricity	£504.83	£600.00	£1,104.83	£1,350.00	£245.17
14	Tanyard - rock salt / gritting	£0.00	£100.00	£100.00	£100.00	£0.00
15	Monthly gardening contract	£3,540.81	£2,529.15	£6,069.96	£9,000.00	£2,930.04
16	Env - other inc. gardening & landscaping work	£717.94	£550.00	£1,267.94	£1,500.00	£232.06
17	Churchyard annual grant	£0.00	£1,000.00	£1,000.00	£1,000.00	£0.00
18	Total Environment	£7,714.62	£7,125.40	£14,840.02	£18,875.00	£4,034.98
19						
20	Recreation Grounds	£1,424.75	£1,050.00	£2,474.75	£4,200.00	£1,725.25
21	Bob Mason Pavilion	£891.91	£1,250.00	£2,141.91	£3,200.00	£1,058.09
22	Grounds Maintenance Contract	£7,768.36	£6,768.36	£14,536.72	£15,500.00	£963.28
23	Wickersley Park Boundary Maintenance	£1,500.00	£0.00	£1,500.00	£2,500.00	£1,000.00
24	Recreation Grounds - Playground Repairs	£0.00	£0.00	£0.00	£3,500.00	£3,500.00
25	Total Recreation Grounds	£11,585.02	£9,068.36	£20,653.38	£28,900.00	£8,246.62

The financial document was discussed. With regards to the Tanyard owners contribution, the Clerk will be asking for an increase in the amount of contribution received.

In respect of the Tanyard toilets maintenance it was suggested that the toilets need a deep clean and need redecorating. They also need 2 windows as 2 are broken. It was agreed to use some of the remainder of the money to arrange for this to be done. Perhaps the Probation Service could be asked if the decorating is something they could undertake.

Action : Assistant Clerk to obtain quotes for the cleaning of the Tanyard toilets, obtain a quote for new windows and contact the probation service to see if they could assist in decorating the toilets.

038 To discuss matters pertaining to Bob Mason Recreation Ground including:

038.1 Recreation / Play area inspection report update

The report was discussed, and it was decided to ask the assistant clerk to obtain a price for getting some of the items repaired.

The seat underneath the slide has been repaired.

The assistant Clerk has obtained a price to repair the bucket on the excavator of £65. The committee agreed to go ahead with this.

Assistant Clerk will liaise with the handymen to see what items they can repair/undertake and will get quotes for the remainder of the work.



Action : Assistant Clerk to obtain prices for the repairs, ask RMBC to go ahead and repair the bucket on the excavator and liaise with the handymen to try and get some of the repairs done.

038.2 Grounds Maintenance

The new gardening and grounds maintenance contract is in the process of being reviewed in readiness for the tender process.

038.3 Users / Hirers

The 9 x 9 pitch is being used regularly and there are a further 3 teams who use the other football pitches. The issue of teams using the facilities without a permit will need to be considered once the evenings start to get lighter and whether letters need to be sent to anyone using the area without a permit. It was suggested to put notices on the gate and website.

038.4 Play equipment replacement priorities

It was discussed and decided to look at replacing the slide. Assistant Clerk to obtain prices for a slide to provide to the committee to consider. The assistant Clerk has also been asked to speak to the handymen to see what works they can do.

Action: Assistant Clerk to obtain prices for a new slide.

039 To discuss matters pertaining to Wickersley Park, including:

039.1 Recreation / Play inspections report update

The report was discussed and the assistant clerk is to discuss this with the handymen to see what work they can undertake. The baby swing was discussed and it was suggested the cradle seat be taken out and replaced with a baby swing seat. This matter is to be put on the next agenda.

Action: Assistant Clerk to liaise with the handymen to see what work they can undertake and put the baby swing issue onto the next agenda to be discussed.

039.2 Grounds Maintenance

The new gardening and grounds maintenance contract is in the process of being reviewed in readiness for the tender process.

There is also an issue which has been raised from the Bowling club that a water tank which is on the millennium meadow has split. This tank doesn't belong to the parish council and therefore we are not in a position to replace this. A letter will be sent to the bowling club to let them know.

Action: Assistant Clerk to prepare a letter to the Bowling club

039.3 Solar Lights

The cost to replace the broken solar light is over £1100 per light. At the present time 3 out of 6 aren't working. It was suggested that a powered lighting system would need considering. There is a guide price of £35,000 but that a further company would be asked to attend to conduct a survey and provide a cost.

Action: The cost of installing powered lighting needs to be looked at with a view to getting further quotes

039.4 To discuss the roundabout

There is an issue with the roundabout and Jupiter are attending on 6th December 2023 with a view to repairing it.

040 To discuss Blue Sky event

The Blue Sky event needs to be put together and put into the newsletter to see what the public think and to obtain some feedback and have more engagement with the community.

041 To discuss the bins at the memorial

The bin at the memorial needs to be replaced and it was suggested that it is relocated so it is not in the middle of the benches. The benches are in a good condition but would need to be moved so they are more centred. Assistant clerk to look into the cost and size of the bin. This is to be a small project requiring paint for the benches and a new bin to be purchased and moved and the benches moving also.

Action: Assistant Clerk to look at the cost of a new bin.

042 Towns and Villages Consultation Fund Update

RMBC aren't including the feeder pillar at the Stephen Shore garden. The cost of this has been agreed at full council so it is suggested that this work goes ahead.

Action: Assistant Clerk to proceed with the installation of the feeder pillar.

043 To discuss the Budget for 2024/2025

It is not known how much the grounds and garden contracts will be. A discussion took place about the contract anniversary date and it was decided to not change this date. The items which are needing funding are more project based items. The Church grant will remain the same. It was suggested to have an enhanced maintenance package on the play equipment. It was not considered to ask for any extra money in the 2024-2025 budget.

Action: Assistant Clerk to look at the cost of an enhanced maintenance package for the play equipment

044 To discuss and agree dates for 2024



Dates agreed
13th February 2024
9th April 2024
9th July 2024
8th October 2024

Meeting closes.

The meeting closed at 20:20

Signed
(Chair)



Date

27/02/24

