



Wickersley Community Centre
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Rotherham S66 1JJ

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25th November 2022

Dear Councillors and Members

**Meeting of the Winthrop Gardens Committee of the Parish Council
Friday 2nd December at 9.00am at Winthrop Gardens - ATRIUM**

You are hereby summoned to attend a Meeting of the Winthrop Gardens Committee of the Parish Council to be held on **Friday 2nd December 2022**, commencing at 9.00am at Winthrop Gardens (Atrium) for the purpose of transacting the business set out on the attached Agenda.

The Agenda for the meeting is attached with enclosures as identified.

I hope you will be able to attend but if not, apologies should be given in advance to Anna Chester.

Best regards

Anna Chester
Winthrop Gardens Organiser

Enclosure: Agenda Winthrop Gardens Committee 02/12/22

Winthrop Gardens Committee – Meeting at 9.00am on 2nd Dec 2022

Agenda

1. Apologies for absence
2. Any declarations of interest
3. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. (Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))
4. Winthrop Development – with Michelle Tuxford from Taylor Tuxford – expect this to last maximum 1 hour
5. To approve the minutes of the Meeting held on 2nd September 2022 – Enc A
6. Matters arising from the meeting held on 2nd September 2022 – Action Log – Enc B
7. Organisers Report – Enc C
8. Gardens Update – Enc D
9. Allotment Update – Enc D
10. Financial Report for the period 01/04/22 – 24/11/22 - Enc E and E1
11. Annual Review of Prices – oral report
12. Risk Assessments – bi annual review – oral report
13. Summer 2023 opening days / hours – oral report
14. Website – bi annual review – Enc F
15. Winthrop leaflet – oral report
16. Future Meetings

Friday 3rd March 2023

Friday 9th June 2023 (delayed due to Bank Holiday week)

Friday 1st Sept 2023

Friday 1st December 2023

17. Other Dates to note

Friday 09/12/22 – Volunteers Winter ‘Thank You’ event – at Wickersley Community Centre

Wednesday 14/12/22 – Pop Up Café and Christmas Crafts – at Wickersley Community Centre

Friday 16/12/22 – Memory Café Christmas Party – at Wickersley Community Centre