



12th September 2023

Dear Councillors,

You are hereby summoned to attend the meeting of the Parish Council, to be held on **Monday 18th September 2023 at 18.30**. This meeting will be held in the Library at Wickersley Community Centre, Wickersley, for the purpose of transacting the following business.

C J Lavell-Smith

Carol J Lavell-Smith
Parish Clerk to the Council

BUSINESS

Enclosure(s):

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| 1. To receive and approve apologies for absence | |
| 2. To note any declarations of interest on items to be discussed at this meeting | |
| 3. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be Under Public Bodies (Admission to Meetings) Act 1960, S1 (2) | |
| 4. To consider Police & crime matters | |
| 5. To consider any issues from members of the public in attendance | |
| 6. To consider any matters from Councillors in attendance | |
| 7. To approve the minutes of the Full Council Meeting held on 17 th July 2023 | A |
| 8. To approve the minutes of the Annual Parish meeting on 15 th May 2023 | B |
| 9. To note any matters arising from the minutes of the last council meeting on 17 th July 2023 | |
| 10. To consider financial matters including:
10.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)
10.2 Update on 2023-24 Budget--Chair of Finance
10.3 Briefing on Community Ownership Fund--Chair of Finance | C |
| 11. To review Standing Orders | D |
| 12. To review Financial Regulations (including delegated limits) | D |
| 13. To review Code of Conduct | D |
| 14. To receive and decide upon the draft dignity at work policy | E |
| 15. To receive and decide upon the draft TOIL policy as agreed at HR committee 18/01/2023 | F |
| 16. To receive and decide upon the draft Freedom of Information policy as agreed at committee 18/01/2023 | G |
| 17. To receive and decide upon the draft Reserves Policy | H |

18.	To receive and decide upon the draft Public Participation	I
19.	To receive and decide upon the draft Vexatious Policy	J
20.	To discuss which committee takes on responsibility for Governance issues.	
21.	To consider planning and licensing applications	
22.	To consider confidential staffing report	K
23.	To update on Christmas Lights	
24.	To update on newsletter	
25.	To update on Quality Council process	
26.	To receive the resignation of Cllr M Biggin	
27.	To appoint a councillor to join Woodlands committee	
28.	To update councillors on election process	
29.	To notify date of YLCA Whole Council Training	
30.	To consider any general correspondence, including: 30.1 Letter of thanks from St Albans church 30.2 Wickersley Walking Festival 2024 30.3 D Day Anniversary	
31.	To receive minutes from the following committees 18.1 Environment 30.1.23 18.2 Woodland 21.3.23 and 29.11.22 18.3 Events 18.4.23, 28.3.23 and 28.2.2023 18.4 Winthrop 3.3.23	N
32.	To note the date of next meeting; Monday 15 th October 2023	

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM 5, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON.