



4th December 2023

Dear Councillors,

You are hereby summoned to attend the meeting of the Parish Council, to be held on **Monday 11th December 2023 at 18.30**. This meeting will be held in the Library at Wickersley Community Centre, Wickersley, for the purpose of transacting the following business.

C J Lavell-Smith

Carol J Lavell-Smith
Parish Clerk to the Council

BUSINESS

Enclosure(s):

1. To receive and approve apologies for absence

2. To note any declarations of interest on items to be discussed at this meeting

3. To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be Under Public Bodies (Admission to Meetings) Act 1960, S1 (2)

4. To consider Police & crime matters

5. To consider the co-option process to fill one casual vacancy on the parish council

6. To consider any issues from members of the public in attendance

7. To consider any matters from Councillors in attendance

8. To approve the minutes of the Full Council Meeting held on 20th November 2023 **A**

9. To note any matters arising from the minutes of the last council meeting on 20th November 2023

- 10 To consider financial matters including:
 - 10.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)

10. To consider the priority planning document **B**

11. To receive the following policies and procedures for Wickersley Parish Council
 - 11.1 General and Earmarked Reserves **C**
 - 11.2 Dignity and Respect Policy **D**
 - 11.3 Freedom of Information **E**
 - 11.4 TOIL **F**

12. To consider planning and licensing applications

13. To receive an update on Wickersley Park

14. To approve revised Terms of Reference for
 - 13.1 Woodlands **G**
 - 13.2 Finance **H**
 - 13.3 Human Resources **I**

15. To receive a verbal report from committee meetings held since the last Council Meeting
 - 15.1 Events
 - 15.2 Woodlands
 - 15.3 WCCA

15.4 Finance
15.5 Human Resources

16. To consider how we mark the 80th anniversary of D Day 6th June 2024

17. To receive dates for Ordinary Council meetings in 2024

18. To receive dates for committee meetings in 2024

19. To consider any general correspondence, including:
19.1

20. To receive minutes from the following committees

20.1 Events

20.2 WCCA

20.3 Woodlands

19.4 Finance

19.5 Human Resources

J

K

L

M

N

21. To note the date of next meeting; Monday 15th January 2024

PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM 5, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON.