



12<sup>th</sup> February 2024

Dear Member of the public

You are hereby invited to attend the meeting of the Parish Council, to be held on **Monday 19<sup>th</sup> February 2024 at 18:30**. This meeting will be held in the Library at Wickersley Community Centre, Wickersley, for the purpose of transacting the following business.

*C J Lavell-Smith*

Carol J Lavell-Smith  
Parish Clerk to the Council

**BUSINESS**

**Enclosure(s):**

- |     |  |          |
|-----|--|----------|
| 1.  | To receive and approve apologies for absence   |          |
| 2.  | To note any declarations of interest on items to be discussed at this meeting  |          |
| 3.  | To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be Under Public Bodies (Admission to Meetings) Act 1960, S1 (2) |          |
| 4.  | To consider Police & crime matters   |          |
| 5.  | To consider any issues from members of the public in attendance  |          |
| 6.  | To consider any matters from Councillors in attendance   |          |
| 7.  | To approve the minutes of the Full Council Meeting held on 22 <sup>nd</sup> January 2024   | <b>A</b> |
| 8.  | To note any matters arising from the minutes of the last council meeting on 22 <sup>nd</sup> January 2024  |          |
| 9.  | To consider financial matters including:   |          |
|     | 9.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)  | <b>B</b> |
|     | 9.2 To receive the quarterly financial statement (delayed from January)  |          |
|     | 9.3 To note internal auditor visit moved to March 2024   |          |
|     | 9.4 To approve the Parish Council's Direct Debits  | <b>C</b> |
| 10. | To receive an update report on the Winthrop Redevelopment position Cllr Barber   | <b>D</b> |
| 11. | To consider and determine the awarding of contracts for Grounds Maintenance and Landscaping and Gardening contracts on behalf of Recreation and Environment committee - Cllr Bates                         | <b>E</b> |
| 12. | To receive an update following the Governance meeting.....Cllr Woodhead  | <b>F</b> |
|     | 12.1 To receive and approve the Draft Transparency Code  |          |
| 13. | To consider, agree and adopt Grant Policy and Grant application  | <b>G</b> |
| 14. | To consider grant requests received from:  |          |
|     | 14.1 Heart of Knitting – Wickersley Library group; funding for knitting wool   | <b>H</b> |
|     | 14.2 Wickersley Bowling Club; funding towards replacement water tank   |          |
| 15. | To consider planning and licensing applications and objections - Cllr Godfrey  |          |

16.	To elect another member onto the Planning Committee		
17.	To consider for approval the proposed interim staffing paper	Cllr Barber	I
18.	To consider and appoint an IT support provider	Parish Clerk	J
19.	To consider, agree and adopt Fraud Policy.....	Cllr Barber	K
20.	To receive and note WCCA approved budget for 2024/25	Cllr Barber	L
21.	To consider report and associated prices for fire risk assessments for Wickersley Parish buildings		M
22.	To consider report and associated prices for legionella risk assessments for Wickersley Parish buildings		N
23.	To consider any general correspondence		
			O
24.	To receive minutes from the following committees:		
	24.1 Recreation and Environment meeting 25/07/2023		
	24.2 Planning Committee meeting 05/10/2021		
25.	To note the date of next meeting; Monday 18 <sup>th</sup> March 2024		

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM 5, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON.**