



9<sup>th</sup> April 2024

Dear Members of the public

You are invited to attend the meeting of the Parish Council, to be held on **Monday 15<sup>th</sup> April 2024 at 18:30**. This meeting will be held in the Library at Wickersley Community Centre, Wickersley, for the purpose of transacting the following business.

*C J Lavell-Smith*

Carol J Lavell-Smith  
Parish Clerk to the Council

**BUSINESS**

**Enclosure(s):**

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| 1.  | To receive and approve apologies for absence   |                      |
| 2.  | To note any declarations of interest on items to be discussed at this meeting  |                      |
| 3.  | To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be Under Public Bodies (Admission to Meetings) Act 1960, S1 (2) |                      |
| 4.  | To consider Police & crime matters   |                      |
| 5.  | To consider any issues from members of the public in attendance  |                      |
| 6.  | To consider any matters from Councillors in attendance   |                      |
| 7.  | To approve the minutes of the Full Council Meeting held on 18 <sup>th</sup> March 2024   | <b>A</b>             |
| 8.  | To note any matters arising from the minutes of the last council meeting on 18 <sup>th</sup> March 2024  |                      |
| 9.  | To consider financial matters including:   |                      |
|     | 9.1 The authorisation of payment of accounts since the last meeting (circulated at the meeting)  |                      |
|     | 9.2 To approve the asset register  | <b>B</b>             |
|     | 9.3 To approve the financial risk assessment   | <b>C</b>             |
|     | 9.4 To appoint additional councillors to the bank mandate  |                      |
|     | 9.5 To receive the internal auditors pre audit report and proposed action plan   | <b>D</b><br><b>E</b> |
| 10. | To consider planning and licensing applications and objections - Cllr Godfrey  | <b>F</b>             |
| 11. | To consider the survey information regarding the atrium building at Winthrop Gardens prior to approving the recommendations within the Winthrop Atrium roofing report<br>Cllr Barber                       | <b>G</b><br><b>H</b> |
| 12. | To consider and approve the recommended contractor to undertake the Winthrop Gardens Redevelopment project as proposed by the Evaluation panel Cllr Barber   | <b>I</b>             |
| 13. | To review the Memorandum of Association of Wickersley Community Centre Association to ensure the focus and use of the Centre is in line with current and future Parish Council objectives. Cllr Phillips   | <b>J</b><br><b>K</b> |
| 14. | To receive and approve the recommendations from the Parish Clerk regarding updating the office telephone system.   | <b>L</b>             |

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| 15. To consider and decide upon the suggestion to host a funfair at Wickersley Park in August using a third party provider .Cllr Barber/Bates | <b>M</b> |
| 16. To receive an update from committees held since the last council meeting  |          |
| 17. To consider any general correspondence  |          |
| 18. To receive minutes from the following committees:<br>19.1 Woodland Committee 21.11.2023   | <b>N</b> |
| 19. To note the date of next meeting.   |          |

Annual Wickersley Parish meeting Monday 20<sup>th</sup> May 2024 at 18.00

Annual Wickersley Parish Council meeting Monday 20<sup>th</sup> May 2024 , this will **follow the above** meeting with a 5 minute break between meetings. This will be the first meeting of the parish council following the elections on Thursday May 2<sup>nd</sup> 2024

**PARISHIONERS ARE ENCOURAGED TO ATTEND MEETINGS OF THE PARISH COUNCIL AND ARE PERMITTED PARTICIPATION IN ITEM 5, BUT NOT IN THE DECISIONS ON OTHER AGENDA ITEMS, SPEAKING ONLY WHEN SPECIFICALLY INVITED TO DO SO BY THE CHAIRPERSON.**